

August 27, 2018

Mayor David W. Combs convened the Regular Rescheduled City Council meeting at 3 p.m. in the Committee Room, Third Floor of the Frederick E. Turnage Municipal Building.

Councilmembers present: André D. Knight, Reuben C. Blackwell, IV, Richard Joyner, Tom Rogers, W. B. Bullock and Christine Carroll Miller.

Councilmember absent: E. Lois Watkins.

Staff Present: Rochelle D. Small-Toney, City Manager; Pamela O. Casey, City Clerk; Chris Beschler and Natasha Hampton-Clayton, Assistant City Managers; Tameka Kenan-Norman, Chief Communications and Marketing Officer; Brad Kerr, Director of Engineering; Elayne Henderson, Director of Human Resources; Ken Hunter, Budget and Evaluation Manager; Willie Williams, Police Chief; Steve Yetman, Assistant City Engineer/ Transportation; Jonathan Boone, Director of Public Works and Water Resources; Jessie Nunery, Media Relations Specialist; Tanika Cooper, Executive Secretary, City Manager's Office; Kim Batts, Deputy City Clerk; and Richard J. Rose, City Attorney.

**PRESENTATION/ROCKY MOUNT EVENT CENTER PARKING AND TRAFFIC CONTROL PLAN**

City Manager Rochelle D. Small-Toney thanked the City Council for adjusting their calendar for today's presentation. She noted the opening of the Event Center is getting close and parking is an important aspect of the management of the Event Center. She invited the City Council to board a small shuttle bus following the Council meeting today to ride the routes with available staff. She called on Brad Kerr, Director of Engineering for a presentation. She noted staff will be looking for feedback from the Councilmembers and, if necessary, the matter can be placed on a future Committee of the Whole agenda for further discussion.

The Director of Engineering thanked the Council for the opportunity to talk about parking and traffic control for the Event Center and presented a PowerPoint presentation outlining plans for the parking, traffic controls and management as follows:

- Trip Generation:
  - Based on Kimley-Horn study (December 2009) an average vehicle occupancy factor of 2.2 was assumed for the analysis
  - It was determined a sold-out concert would generate approximately 1,820 vehicle trips and that 15% of attendees would arrive 1 to 1.5 hours before an event; 35% would arrive 30 minutes to an hour before an event and the remaining 50% would arrive less than 30 minutes before an event with 95% exiting with the first 15 minutes following the event

- The following parking demand was identified by the Red Hat Amphitheater in Raleigh:

EVENT TYPE	PARKING DEMAND
Tournament	300
Banquet	330
Concert	1,820

- Designated Parking was identified as (map provided):
  - 2 on-site lots at the Event Center: 328 spaces
  - NE Main Street/Washington Street
  - Tarboro Street/Atlantic Avenue
  - Marigold Street/Arlington Street (Jeff's Furniture)
  - Rocky Mount Sports Complex
  - Nash Street (Business Services Center)
  - Nash Street (City Hall)
  - To include a total of 1,456 off-street spaces: 1006 Downtown and 450 at the Sports Complex (overflow)
  - Approximately 1,300 on-street spaces in the Downtown have been identified
  - Expect in the future an additional 1,848 spaces in close proximity to the Event Center to be designated through agreements, if necessary
  - Shuttle routes to be provided for three routes (red, blue and green routes; 15-20-minute circuit)
  - Internal traffic control onsite to be managed by SFM, city personnel or outsourced
  - NE Main from Thomas Street to Goldleaf is proposed to be converted to one-way northbound during major events
  - On-street parking on NE Main Street in the immediate vicinity of the Event Center is proposed to be prohibited during major events;
  - Parking between the Douglas Block and the Event Center will be reserved for Douglas Block tenants
  - Albemarle from Ivy Street to Goldleaf Street is proposed to be closed during major events

The City Manager indicated once approval is received from Council staff will work to determine the cost for staffing and shuttle service. She said depending on the size of the event as many as three routes can be opened. She added staff wants to ensure visitors and residents get the highest level of customer service.

Discussion was held relative to budgeting and wayfinding and staff responded to questions from Councilmembers. Mr. Kerr stated the goal is to have a flexible plan that can be scaled up or down based on demands of the event.

Councilmember Blackwell voiced concern for communicating to people residing in the neighborhoods that may be affected.

Motion was made by Councilmember Joyner, seconded by Councilmember Blackwell and unanimously carried that staff be authorized to move forward as outlined with the Event Center parking and traffic control plan as outlined in the presentation.

*Recess at 3:48 p.m.*

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Mayor David W. Combs convened the regular rescheduled City Council meeting at 4:00 p.m. in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building.

Councilmembers present: André D. Knight, Reuben C. Blackwell, IV, Richard Joyner, Tom Rogers, W. B. Bullock and Christine Carroll Miller.

Councilmember absent: E. Lois Watkins.

Staff Present: Rochelle D. Small-Toney, City Manager; Pamela O. Casey, City Clerk; Chris Beschler and Natasha Hampton-Clayton, Assistant City Managers; Tameka Kenan-Norman, Chief Communications and Marketing Officer; Rich Worsinger, Director of Energy Resources; Elayne Henderson, Director of Human Resources; Tanika Cooper, Executive Secretary, City Manager's Office; Robin Cox, Communications Specialist; Kim Batts, Deputy City Clerk; and Richard J. Rose, City Attorney.

Security Officer: Police Sergeant Edwin Collins.

The Mayor opened the meeting and called on Councilmember Reuben C. Blackwell, IV to offer prayer. Councilmember Blackwell began his prayer by asking for a moment of silence in memory of Senator John McCain.

#### WELCOME

Mayor David W. Combs welcomed citizens and directed them to copies of the agenda near the entrance of the City Council Chamber.

#### APPROVAL OF MINUTES

The minutes of a regular meeting of the City Council held August 13, 2018 were approved as submitted to the City Council prior to the meeting.

#### PETITIONS FROM THE PUBLIC

The Mayor outlined the guidelines for petitions from the public and requested that citizens wishing to speak complete a speaker request form. He noted this is an opportunity to raise a question or present a request to Council; that comments should be directed to the Council as a whole and not to individual Councilmembers or City staff; and, in most cases, Councilmembers will not respond to public comments, but may refer a matter to the City Manager or staff for follow-up. He requested that comments be made from the podium in a civil, non-argumentative and respectful manner and added that personal attacks that have the potential to disrupt the meeting will not be tolerated.

The Mayor opened the meeting for petitions from the public and recognized the following individuals:

**Troy Davis** voiced concerns relative to processes and procedures involving the Inspections Department.

**Rodd Meyers** voiced concerns relative the appearance of the Downtown and areas he views as potential hazards.

#### TEMPORARY STREET CLOSING - MILL STREET (BETWEEN GRACE AND WILKINSON STREETS)

The City Council received a request from Pastor Keith Moore, on behalf of Abundant Life Ministries, for permission to close the 500 block of Mill Street between Grace and Wilkinson on Saturday,

September 8, 2018 from 1:00 p.m. until 5:00 p.m. for the church's 2018 ALM City-Wide Festival.

Motion was made by Councilmember Blackwell, seconded by Councilmember Knight and unanimously carried that the request be approved.

**COMMITTEE OF THE WHOLE MINUTES**

The City Council received the minutes from a Regular Scheduled Committee of the Whole Meeting held August 13, 2018 as follows:

**MINUTES OF A MEETING OF A REGULAR RE-SCHEDULED COMMITTEE OF THE WHOLE HELD MONDAY, AUGUST 13, 2018, AT 4:00 P.M. IN THE COMMITTEE ROOM OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING**

**MEMBERS PRESENT:**

\*E. Lois Watkins, Mayor Pro Tem  
 \*André D. Knight  
 \*Reuben C. Blackwell, IV  
 \*Richard Joyner  
 \*Tom Rogers  
 \*W. B. Bullock  
 \*Chris Miller  
 \*David W Combs, Mayor

**STAFF PRESENT:**

\*Rochelle D. Small-Toney  
 \*Pamela O. Casey  
 \*Chris Beschler  
 \*Natasha Hampton-Clayton  
 \*Tameka Kenan-Norman  
 Brad Kerr  
 Rich Worsinger  
 Willie Williams  
 Mike Whitley  
 Scott Dew  
 Andrew Jakubiak  
 Chase Norwood  
 Tanika Cooper  
 \*Richard J. Rose

**OTHERS PRESENT:**

\*Steve Straus  
 \*Heather Lee

*\*Remained present for closed session*

**OPENING OF MEETING**

Mayor Pro Tem E. Lois Watkins called the meeting to order and welcomed all present. She indicated there has been a request to add a presentation for an update on the Event Center and, by consensus, the agenda was amended.

**CLOSED SESSION.** The Mayor Pro Tem stated there will be a Closed Session for a matter concerning personnel as the first item on the agenda.

**COMMITTEE RECOMMENDATION.** Motion was made by Councilmember Rogers, seconded by Councilmember Blackwell and unanimously carried that the City Council go into Closed Session at 4:06 p.m.

The minutes of the Closed Session shall be placed on file as **ESM-500** at the end of **Minute Book 34** upon approval for release by the City Attorney.

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**OPEN SESSION:**

The Committee of the Whole returned to open session at 5:55 p.m.

MEMBERS PRESENT:

E. Lois Watkins, Mayor Pro Tem  
 André D. Knight  
 Reuben C. Blackwell, IV  
 Richard Joyner  
 Tom Rogers  
 W. B. Bullock  
 Chris Miller  
 David W Combs, Mayor

STAFF PRESENT:

Rochelle D. Small-Toney  
 Pamela O. Casey  
 Chris Beschler  
 Natasha Hampton-Clayton  
 Tameka Kenan-Norman  
 Rich Worsinger  
 Willie Williams  
 Brad Kerr  
 Mike Whitley  
 Scott Dew  
 Kim Batts  
 JoSeth Bocook\*\*  
 Tanika Cooper  
 Richard J. Rose

OTHERS PRESENT:

Charles W. Penny  
 Dev Pathik, SFA/SFM  
 John McDonald, SFM

Mayor Pro Tem Watkins explained the guidelines for Committee of the Whole Meetings and called on City Manager Rochelle D. Small-Toney to introduce the agenda items.

The City Manager introduced Charles W. Penny to give an update on the Event Center.

DOWNTOWN EVENT CENTER UPDATE - Charles W. Penny

Charles W. Penny presented a PowerPoint presentation outlining the following:

- HOW WE GOT HERE
  - 2012 City Council Retreat, Wilmington, NC - Council approved a feasibility study for the Downtown Community Facility/Event Center (AECOM)
  - SFA prepared an operational pro forma in late 2014; presented in February 2015
  - Local Government Commission (LGC) approved project - October 2016
  - Bond Sale - December 2016
  - Ground breaking - March 13, 2017
  - Notice to proceed - March 20, 2017

He showed an aerial view of the Event Center and told the Council the Center is now 52 days to substantial completion (October 4, 2018) and 70 days from financial completion (October 22, 2018).

Mr. Penny outlined the:

- MAJOR TASKS TO BE DONE
  - Family Entertainment Center being installed; Ballocity and Walltopia installed this week
  - Floors are being stained/sealed
  - Fieldhouse floor being sealed this week
  - Wood floor to be installed on August 23, 2018
  - Clinic space being completed
  - Banquet rooms being completed
  - Mammography equipment to be installed October 1-5, 2018
  - Construction trailer to be moved in next two weeks in preparation to pave final portion of parking lot

Mr. Penny showed a photo of the inside of the Event Center and noted that three change orders have been presented to the City Council to date and no additional funds have been requested. He stated the fourth change order is expected to come to Council for consideration on August 27, 2018. He indicated the items in the fourth change order would include the following and all items can be covered from furniture, fixtures and equipment (FF&E) savings:

- Marquee sign for Atlantic Avenue
- Planter marquee sign for NE Main Street
- Championship Court (used) with branding
- Sprinkler adjustment for floor storage
- Maintenance equipment

He concluded his presentation by announcing the grand opening event will take place on October 24, 2018 at 4:30 p.m. and the first major event will be on November 4, 2018 at 4 p.m. and will feature the Harlem Globetrotters.

He added the Event Center will open in late October and will transform the center city. Mr. Penny invited questions from Councilmembers.

John McDonald with SFA stated:

- there are 17 sporting events booked which will bring over 300 teams to Rocky Mount
- there are 3 volleyball tournaments booked and staff is hoping to add a fourth
- there will be a cheer and dance event at the Event Center
- there has been a lot of local interest for meeting rooms, receptions and corporate events
- there will soon be a sponsors' luncheon
- there is local interest in jobs
- there are currently five full-time staff members and plans to bring on a food and beverage manager and director of operations on August 27, 2018
- Staff will move into the building on October 5
- Harlem Globetrotter's tickets go on sale for \$16 this Friday
- Marcus Murrell and Chip Hutchinson are doing a great job
- The Center will have retractable risers and one section of bleachers in the end zone; great padded seats
- The Rocky Mount Event Center is the third facility he has opened for SFM and this group has done the best job so far with bookings

Mr. McDonald responded to questions from Councilmembers.

Dev Pathik told the Council there is competition for the Event Center but SFM feels comfortable with the pro forma and once a rights holder feels well served they are hesitant to move. He added they are focused on the pro forma and tax collections as a result of overnight stays.

He added SFM also wants to make sure the Event Center is accessible to the community and will be meeting to launch a discussion relative to an access program. He noted he will look for other sponsors and wants to position Rocky Mount as a national model. He said the Center will be competitive for youth travel sports.

John McDonald stated there will be billboard along I-95 and into Virginia and some on 64 East. He said they will look for a manager for the Family Entertainment Center and have plans to do a full commercial spot.

City Manager Rochelle D. Small-Toney stated there is a lot of excitement in the community about the opening of the Event Center.

**COMMITTEE RECOMMENDATION. Report only. No official action.**

**RECESS**

By consensus, the Committee of the Whole was recessed for a short break at 5:33 p.m.

**COMMITTEE OF THE WHOLE RECONVENED**

The Mayor Pro Tem reconvened the Committee of the Whole in regular session at 5:32 p.m.

\*\*JoSeth Bocook arrived

\*Charles Penny, Dev Pathik and John McDonald left the meeting.

**DOWNTOWN PARKING STUDY CONTRACT AWARD - Brad Kerr, Director of Engineering**

City Manager Rochelle D. Small-Toney introduced Director of Engineering Brad Kerr to provide information relative to the plan for long-term overall downtown parking.

Mr. Kerr told the City Council a contract with Kimley-Horn and Associates, Inc. for a Downtown Parking Study Scope of Service and fee in the sum of \$49,700 is on today's regular City Council agenda for Council consideration and recommended approval. He said the project includes the following four phases, is expected to take six months to complete and will be funded with Rocky Mount MPO planning funds:

Phase 1: Kickoff meeting; stakeholder outreach  
 Phase 2: Downtown parking inventory and data collection  
 Phase 3: Parking demand projection  
 Phase 4: Policy recommendations and documentation; presentations

He added that data collected as a part of the study will also be used to assist with development of the Downtown District Wayfinding plan which will include uniform public parking signage and trail blazer signs for the Rocky Mount Event Center and other key attractions. He outlined the following projected parking demand for the Event Center and noted there are currently 2,060 public spaces and 3,350 private spaces within a quarter mile of the Event Center.

EVENT TYPE	PARKING DEMAND
Tournament	300
Banquet	330
Concert	1820

Mr. Kerr and the City Manager responded to questions from Councilmembers. The City Manager stated a fluid plan will be needed as we look into the future. She said the plan is to provide more information relative to parking to Council at the August 27, 2018 meeting.

**COMMITTEE RECOMMENDATION.** Report only. No official action.

**CAUSE OF JANUARY 2018 GAS COST INCREASE - Chris Beschler**

Assistant City Manager Chris Beschler provided information to the City Council relative to the cause of the January 2018 gas cost increase. He thanked Energy Resources Director Rich Worsinger and his staff for their assistance in determining the reason for the increase and presented an overview of the cause to include the following:

- OVERVIEW OF ISSUE
  - Natural gas costs in January 2018 were at or near historic highs
  - Issue: the cause of these high costs

- COMPONENTS OF PURCHASED GAS ADJUSTMENT (PGA)
  - Buying natural gas uses the same process a consumer does when buying from Amazon
  - Gas costs have two components:
    - 1) Cost of the commodity; and
    - 2) Delivery costs to the customer
- WHERE DOES THE COMMODITY COME FROM?/INTERSTATE PIPELINE SYSTEM
  - The commodity is delivered to North Carolina through the Transco Interstate Pipeline and to Rocky Mount through the Piedmont Transmission System via a connection with the Transco pipeline
- JANUARY 2018 GAS COSTS/CONCLUSION
  - NYMEX daily closing prices in January were moderate
  - The cause of the price increases during this peak cold period appear to be due to Transco transportation cost increases (supply and demand)
  - Transco is known to be capacity constrained and thus issued numerous operational flow orders in January 2018
  - Rocky Mount average transportation costs is \$.58
  - Rocky Mount paid an average of \$37.13 for 14 days when Transco operational flow orders were issued
  - Duke Energy dual-fuel electric generation plants utilized in part or whole fuel oil due to spot market transportation costs

Mr. Beschler responded to questions posed by Council. Energy Resources Director Rich Worsinger added that the problem was caused by the supply of gas and in addition to the Atlantic Coast pipeline others are under construction which will increase capacity. He said the City loses money when there are weather extremes of either warm or cold and the long-term fix is the Atlantic Coast Pipeline coming online.

**COMMITTEE RECOMMENDATION. Report only. No official action.**

**INTEGRATED BALLISTIC IDENTIFICATION SYSTEM - Interim Police Chief William Williams, Captain Mike Whitley, Sergeant Scott Dew**

Interim Police Chief Willie Williams told the Council the Police Department is seeking permission to purchase an integrated ballistic identification system. He called on Captain Mike Whitley and Sergeant Scott Dew to give an overview of the system.

Sergeant Dew presented a PowerPoint providing technical information relative to the integrated ballistic identification system (IBIS). He stated the equipment is able to link firearms used in crimes by the spent shell casings from the firearms and is used to develop leads for detectives to follow relative to shootings.

He added the system assists the Department in sharing information across jurisdictions and also links the Department to other states helping to build better cases. He explained that the system provides suggestions and an analyst finalizes the results, but the information can be provided in moments. He told the Council that Rocky Mount has two people spending approximately 8 hours a month on test fires and they test about 30 guns a month. He said that information is currently being transported to Fayetteville (Cumberland County) to be analyzed and with the purchase of a system for Rocky Mount a substantial savings in driving time would be realized and the equipment though housed in Rocky Mount could be used regionally to assist other Departments.

Captain Mike Whitley told the City Council that though Cumberland County allows the City access they handle their own cases first and get to ours as they can.

The Council was advised staff has discussed purchase of the equipment with a sole source vendor and have been advised the cost



is \$305,038 (\$202,213 for equipment and \$102,825 for a five-year extended warranty). Captain Whitley explained that Nash County Sheriff's Department, Edgecombe County Sheriff's Department, Wilson Police Department and Greenville Police Department have all expressed interest in the system and have executed a Memorandum of Agreement to allow them controlled access of the equipment and aid with inputting information and have agreed to pay for the extended warranty at \$25,706.25 each for the four partnering agencies. He added this would give the Police Department a total of six years of coverage for the equipment with the one-year initial warranty and five-year extended warranty.

**COMMITTEE RECOMMENDATION.** *Motion was made by Councilmember Joyner, seconded by Councilmember Miller and unanimously carried that the Police Department's request for purchase of the Integrated Ballistic Identification System be recommended for approval.*

**WINDSTONE SUBDIVISION - Brad Kerr, Director of Engineering, and Chris Beschler, Assistant City Manager**

The City Council received a draft of a developer agreement with Steve Powell (Developer) for facilitation of the completion of the Windstone Subdivision. Council was advised that the developer will be responsible for contracting to complete all necessary clearing, grading and roadway repairs and paving and the City will reimburse the developer for any required curb and gutter replacement, patching and off-site borrow material and will be responsible for any required repairs to utilities.

Council was informed it is estimated the cost to the developer will be \$92,700 and the cost to the City for roadway repairs will be capped at \$30,000. Assistant City Manager Chris Beschler told the Council the out of pocket expenses for utility repairs is expected to be between \$1,000 and \$7,000 depending on the extent of damage to the utility services caused by the shoulder overgrowth in the undeveloped section in the rear of the subdivision. He indicated labor and equipment costs should run between \$6,000 and \$20,000, estimating repairs to be on the lower end of the estimated range.

Mr. Beschler and Mr. Kerr responded to questions from the City Councilmembers. Council was informed the agreement is on the agenda for today's regular meeting for consideration.

**COMMITTEE RECOMMENDATION.** *Motion was made by Councilmember Rogers, seconded by Councilmember Joyner and unanimously carried that the Windstone Developer Agreement be recommended for approval.*

**COMMERCIAL VEHICLE PARKING IN RESIDENTIAL AREAS - JoSeth Bocook, Interim Director of Development Services (added to agenda in open meeting)**

JoSeth Bocook, Interim Director of Development Services, told the Council that following adoption of an ordinance to prohibit vehicles and/or trailers in excess of 25 feet in length or 10,000 pounds gross vehicle weight rating (GVWR) from parking at residential properties or in a residential zoning district it was recognizing that certain circumstances requiring the parking of these vehicles are inevitable. He stated that the following exceptions were then adopted:

- Commercial vehicles and/or trailers directly associated with, and parked onsite of, an allowed nonresidential use in a residential district;
- Commercial vehicles and/or trailers associated with or actively engaged in performing an emergency service or public utility first response;
- Commercial vehicles and/or trailers being actively loaded or unloaded; or

- Commercial vehicles associated with an active construction or maintenance project for which building trades permits have been issued or which are otherwise approved by governmental units, provided no parking takes place beyond a period of 48 hours within a 30-day period

Mr. Bocook provided a chart showing the different classes of commercial vehicles (Class 3 through 8) that will be subject to the ordinance. He noted staff has compiled a list of 177 carrier services within the City's jurisdiction that are on record with the United States Department of Transportation (USDOT) and 111 of these carriers have residential property listed as their registered address. Mr. Bocook told the Council since Council has directed staff not to penalize any violators of the ordinance for ninety (90) days and Monday, October 8, 2018 will be the first instance the City can begin issuing zoning violation citations with a fine. He stated that in the interim his department plans to mail each entity a notice to make them aware of the ordinance and the possibility of a citation and fine for future violations of the ordinance. He outlined the potential fines.

Mr. Bocook provided a list of other large municipalities within the state that have adopted similar ordinances prohibiting the parking of commercial vehicles and trailers on residential property and on residential streets and stated that of the 30 of the most populous, 21 have similar regulations and none have special accommodations for alternative parking options.

Mr. Bocook told the Council staff has identified two privately-owned locations within the City that can accommodate parking for up to 60 commercial vehicles and they have approved for their names to be released publicly. He identified them as: UBW Parking at 2550 N. Church Street (40 spaces) and C. S. Henry at 2440 N. Church Street (20 spaces). He stated he expects the list to expand as staff continues to speak with property owners interested in providing parking facilities for commercial vehicles and trailers.

Mr. Bocook responded to questions from the Council

Mayor Pro Tem Watkins noted the ordinance needs to address lot size. She recognized David Farris, President and CEO of the Rocky Mount Chamber of Commerce, for his assistance in locating alternate parking for commercial vehicles and trailers.

**COMMITTEE RECOMMENDATION. By consensus, the City Council agreed staff should look at including lot size as a consideration in the Ordinance addressing parking of commercial vehicles and trailers in residential neighborhoods.**

**BOARDS, COMMISSIONS AND COMMITTEES/ANNUAL APPOINTMENTS - Pam Casey, City Clerk**

The City Clerk noted Council was provided with attendance records of the members of the Boards and Commissions whose terms are expiring and who have expressed an interest in reappointment and personal history forms and resumes submitted by citizens interested in appointment for consideration at the July 9, 2018 Committee of the Whole. She stated the matter was deferred on that date and is on today's Committee of the Whole for consideration.

Mrs. Casey requested that Council consider an appointment to the Community Appeals Board since that Board is having difficulty establishing a quorum for meetings and that the matter be placed on the September 10, 2018 Committee of the Whole agenda as the first item for consideration.

**COMMITTEE RECOMMENDATION: Motion was made by Councilmember Joyner, seconded by Councilmember Rogers and unanimously carried that Takisha Patterson be appointed to the Community Appeals Board contingent upon receipt of her personal history form and that consideration of Boards, Commissions and Committees appointments be**

*deferred to the September 10, 2018 Committee of the Whole meeting and listed as the first item for consideration.*

**ADJOURNMENT**

There being no further business for the Committee of the Whole, by consensus, the meeting adjourned at 6:58 p.m.

***Printed copies of PowerPoint presentations are on file in the office of the City Clerk.***

Motion was made by Councilmember Rogers, seconded by Councilmember Miller and unanimously carried that the minutes and recommendations from the Committee of the Whole be approved.

**TAXICAB LICENSE/ADDITIONAL APPLICATION**

The City Council received a recommendation from the Chief of Police for the issuance of one (1) additional taxi cab right to Christopher R. Baker.

Motion was made by Councilmember Joyner, seconded by Councilmember Blackwell and unanimously carried that an additional taxi permit be approved for issuance to Christopher R. Baker as recommended by the Chief of Police.

**NORTH CAROLINA DEPARTMENT OF COMMERCE BUILDING REUSE PROGRAM PREAPPLICATION/THE MONK HOTEL**

Assistant City Manager Natasha Hampton-Clayton advised the City Council that Hartigan Management has prepared a building reuse grant preapplication to the North Carolina Department of Commerce in the amount of \$140,000 for renovation of the former Carlton House motel at 215 North Church Street for the Monk House Renovation Project. She informed the Council that LarGerKo, LLC recently acquired the 61-room motel in the Downtown area and plans to renovate the property as an upper mid-scale 64-4oom boutique motel. She added the cost for and furnishing the facility is estimated at \$4.15M and the project is expected to result in a minimum of 14 new full-time jobs. The Council was advised that the project will require a local cash match of \$7,500 and the City and the Carolinas Gateway Partnership will arrange for the cash match.

Motion was made by Councilmember Miller, seconded by Councilmember Blackwell and unanimously carried that submission of the preapplication to the North Carolina Department of Commerce (NCDC) for Building Reuse Program Funding in the amount of \$140,000 to assist LarGerKo, LLC in the renovation to The Monk Hotel Reuse Project (formerly known as the Carleton House) be approved; that a local match of \$7,500 to be arranged by the City and the Carolinas Gateway Partnership be approved; that City Manager, Rochelle D. Small-Toney be authorized to execute any required documentation pertaining to the grant application; that **Resolution No. R-2018-42** entitled **AUTHORIZING RESOLUTION BY THE CITY OF ROCKY MOUNT FOR THE NORTH CAROLINA DEPARTMENT OF COMMERCE BUILDING REUSE PROGRAM "THE MONK HOTEL BUILDING REUSE PROJECT"** be adopted; and that the Mayor

and City Clerk be authorized to execute the grant preapplication on behalf of the City.

**WATER ASSESSMENT CONTRACT**

The City Council received a water assessment contract with Larry and Cynthia Lewis for water service to 3805 Old Battleboro Road (PIN #386280442100). Council was advised that the contract provides for the prepayment of water tap, meter and capacity fees of \$1,765 and for the water main fee of \$2,500 to be assessed against the property.

Motion was made by Councilmember Blackwell, seconded by Councilmember Joyner and unanimously carried that the assessment contract with Larry and Cynthia Lewis for water service to 3805 Old Battleboro Road (**C-2018-23**) be approved and that the Mayor and City Clerk be authorized to execute the same on behalf of the City.

**BIDS/NATURAL GAS SYSTEM - PFIZER METER/REGULATOR STATION**

The City Council received copies of the tabulation of bids received for the Natural Gas System - Pfizer Meter/Regulator Station. Bids were received and opened on August 9, 2018 after all necessary legal procedures had been implemented and the bid tabulation is on file in the office of the City Clerk as **BD-2018-25**.

Motion was made by Councilmember Joyner, seconded by Councilmember Rogers and unanimously carried that the bids for the Natural Gas System - Pfizer Meter/Regulator Station in the total amount of \$281,152 be awarded to First Cut Design and Fabrication and that the Mayor and City Clerk be authorized to execute the bid contract on behalf of the City.

**BIDS/ROCKY MOUNT EVENT CENTER DIGITAL SIGNAGE SYSTEM (INCLUDES THREE (3) INTERACTIVE DISPLAY KIOSKS**

By consensus, item 12b on the agenda, consideration of bids for Rocky Mount Event Center digital signage system, was removed from the agenda.

**RE-BIDS/ROCKY MOUNT EVENT CENTER ARENA SOUND AND LIGHTING SYSTEM**

The City Council received copies of the tabulation of re-bids received for the Rocky Mount Event Center Arena Sound and Lighting System. Re-bids were received and opened on August 14, 2018 after all necessary legal procedures had been implemented and the bid tabulation is on file in the office of the City Clerk as **BD-2018-26**.

Motion was made by Councilmember Joyner, seconded by Councilmember Rogers and unanimously carried that the re-bids for the Rocky Mount Event Center Arena Sound and Lighting System in the total amount of \$155,475 be awarded to Strategic and that the Purchasing Division be authorized to issue a purchase order for the equipment in accordance with the Council's award.

Councilmember Rogers noted that funding for the purchase is included within new market tax credit financing.

**COMMENTS/DOWNTOWN AWARDS**

Councilmember Knight requested the City Manager speak to the fact that the City has been chosen as the host of the North Carolina Main Street Conference and has received other awards and certifications.

City Manager Rochelle D. Small-Toney stated the Main Street Program started before she was manager, but the City is part of the North Carolina Main Street Program which does provide technical assistance. She added the program does not provide funding, but aids in terms of beautification and sometimes infrastructure and other opportunities.

Councilmember Knight stated Main Street Rocky Mount has been highlighted and is very highly recognized through the State.

Conversation continued relative to past efforts and current efforts in the Downtown.

Councilmember Miller requested that the Manager request information relative to Rocky Mount's status in the North Carolina Main Street Program.

**TOUR - ROCKY MOUNT EVENT CENTER PARKING AND TRAFFIC CONTROL PLAN**

Mayor Combs invited all interested to take a tour of parking sites identified in the Parking and Traffic Control Plan and noted shuttle buses are available.

**ADJOURNMENT**

There being no further business, the City Council meeting adjourned at 4:17 p.m.

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Pamela O. Casey  
City Clerk