

From: Reuben Blackwell
Date: October 04, 2018 8:30:58 PM (-04)
To: Rochelle Small-Toney
Subject: **Re: Agenda for the October 8, 2018 City Council Meeting**

Attachments:

EXCELLENT! THANK YOU!

On Thu, Oct 4, 2018 at 8:16 PM Rochelle Small-Toney <rochelle.small-toney@rockymountnc.gov> wrote:

No, we will continue to look to use the site for housing and terminate the agreement at the appropriate time. Parking is during the interim until we know for certain that the state has appropriated the funds for the project. My understanding is that DFI is stating that the state will fund the project using CDBG funds.

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
POB 1180
Rocky Mount, North Carolina 27804
TEL 252-972-1325
FAC 252-972-1173
rockymountnc.gov

On Oct 4, 2018, at 8:02 PM, Reuben Blackwell <reubenblackwell58@gmail.com> wrote:

The document that defines our parking relationship with ECC says that we are using both parcels for event parking and that we are paying all costs for all lot improvements. Are we now saying that we are not choosing to use our parcels for housing on Atlantic and Tarboro or are their other parcels not defined or included in this agreement?

----- Forwarded message -----

From: **Kream Mosley** <Kream.Mosley@rockymountnc.gov>
Date: Thu, Oct 4, 2018 at 4:24 PM
Subject: Agenda for the October 8, 2018 City Council Meeting
To: Andre Knight <andreknight@embarqmail.com>, Chris Miller <ccmillerrm@aol.com>, David Combs <davidcombsmayor@aol.com>, Jep Rose <jep.rose@rockymountnc.gov>, Lois Watkins <councilwomanwatkins@gmail.com>, Reuben Blackwell <reubenblackwell58@gmail.com>, Tom Rogers <tom.rogers@suddenlink.net>, WB Bullock <wbbullock8@gmail.com>, Chris

From: Natasha Hampton-Clayton
Date: September 21, 2018 11:49:26 AM (-04)
To: Rochelle Small-Toney
Subject: **Battleboro Community Center - Notice of Possible Mold Infestation**

Attachments:

Good morning Madam City Manager,

Please be advised, last week Battleboro Community Center staff noticed a dead spot while entering the back door of the facility. Construction Supervisor Geoffrey Pittard removed the flooring in the weak area identified and reported a thick white mold covering the floor joists. He took a look at the other areas under the building and found that mold and some rotten wood is widespread. Michael Baughn, Risk Manager was called and is having a company test the mold and based on their findings will make a recommendation for abatement and repair. Director Yarrell recommends closing the facility from public use until all testing concludes, findings reported and we are able to abate the issue.

All scheduled events will be cancelled however not without alternative venue options provided. Additional information will be sent when available.

Natasha Hampton-Clayton

Assistant City Manager | Office of the City Manager

City of Rocky Mount | 331 S. Franklin St., PO Box 1180

Rocky Mount, NC 27802-1180

O: 252-972-1330 | F: 252-972-1173 | C: 252-557-7519

Natasha.Hampton-Clayton@rockymountnc.gov

Hours: Mon. – Fri., 8:30am – 5:00pm | www.rockymountnc.gov

From: Landis Faulcon
Date: September 20, 2018 3:54:12 PM (-04)
To: Mabeleen Taylor-Jones
Cc: Nicki Gurganus; Rochelle Small-Toney
Subject: **RE: Reimbursement Adjustment**

Attachments:

There was no breakfast provided by the conference for the days we attended the conference. Please process my per diem for breakfast at the out of state rate. We ate breakfast at the hotel on our own.

Landis D. Faulcon, Ph.D.

Director of Community and Business Development
City of Rocky Mount, North Carolina
Telephone: 252-972-1334
Facsimile: 252-972-1173
Email: landis.faulcon@rockymountnc.gov

From: Mabeleen Taylor-Jones
Sent: Thursday, September 20, 2018 3:20 PM
To: Landis Faulcon <landis.faulcon@rockymountnc.gov>
Subject: Fw: Reimbursement Adjustment

FYI

Mabel Taylor-Jones, Administrative Assistant

Community & Business Development

City of Rocky Mount

331 South Franklin Street

Rocky Mount, NC 27802-1180

Office: (252) 972-1100

Fax (252) 972-1581

From: Nicki Gurganus
Sent: Thursday, September 20, 2018 3:02 PM
To: Mabeleen Taylor-Jones
Subject: Re: Reimbursement Adjustment

On the days that breakfast was provided on the agenda, there is no per diem allowance for that meal. Breakfast was provided on 7/26, 7/27, 7/28 and 7/29 per the agendas. For the other days, you would enter the per diem for breakfast for Miami on the form and then the ineligible expenses at the bottom would offset it.

Thanks! nicki

Nicki Boulden Gurganus, CPA, CLGFO
Accounting Manager
City of Rocky Mount
Ofc (252) 972-1218
Fax (252) 972-1662
nicki.gurganus@rockymountnc.gov

"The best way to find yourself is to lose yourself in the service of others" - Mahatma Gandhi

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From: Mabeleen Taylor-Jones
Sent: Thursday, September 20, 2018 2:38 PM
To: Nicki Gurganus
Subject: Re: Reimbursement Adjustment

Even if the breakfasts were not on the Form for reimbursement, does that matter? I will be coming up to bring an Invoice in a few minutes, hope to see you then. Thanks Nicki.

Mabel Taylor-Jones, Administrative Assistant

Community & Business Development

City of Rocky Mount

331 South Franklin Street

Rocky Mount, NC 27802-1180

Office: (252) 972-1100

Fax (252) 972-1581

From: Nicki Gurganus

Sent: Thursday, September 20, 2018 1:54 PM

To: Mabeleen Taylor-Jones

Subject: Reimbursement Adjustment

The meal charges are included in the amount that we paid on the City's credit card. The per diems for those meals are included in the reimbursement for Landis. Without adjustment, we would have paid for the same meals twice.

Landis will effectively receive the difference between the per diem and what was actually charged for that meal to the hotel.

Please let me know if you have any other questions.

Thanks! Nicki

Nicki Boulden Gurganus, CPA, CLGFO

Accounting Manager

City of Rocky Mount

Ofc (252) 972-1218

Fax (252) 972-1662

nicki.gurganus@rockymountnc.gov

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From: Rochelle Small-Toney
Date: September 20, 2018 4:39:32 PM (-04)
To: Joyce Dickens
Cc: Landis Faulcon;rmeccdcadmin@embarqmail.com
Subject: **Re: Douglas Block Property.pdf**

Attachments:

Joyce,

I believe Ken Hunter is on his way to your office with your check. It has been ready and sitting in the vault for someone to pick up as it has been picked up in the past. Sorry for the mixup.

Rochelle

On Sep 20, 2018, at 4:15 PM, Joyce Dickens <rmeccdc@embarqmail.com> wrote:

Landis,

There is no payment due from the RMECDC to the City for this land. Please have the person making the inquiry to contact the City Attorney, Jep Rose, for clarification since he represented the City in this matter.

This RMECDC and City of Rocky Mount entered into legal mediation concerning the ownership of Douglas Block.

This document and the Douglas Block #2 Invoice you authorized are part of the Settlement on Douglas Block for the RMECDC.

The document attached coveys the outparcel located beside the Booker T. Theatre to the RMECDC for 30 months to develop a strategy, development funding and required permits to develop the outparcel. I am working with our Architect to determine what we will build on the site. Recently, the City exercised its Easement and enlarged the sidewalk beside the Manhattan building, which reduced the size of the outparcel.

I emailed the City Manager today because of the City's delay in adhering to the timeline of the Douglas Block Settlement payment by the City. We submitted the Invoice July 2018 according to the Settlement schedule, as of today, September 20th, the RMECDC has not received the payment, nor any communications from the City concerning the payment.

Please contact me if you have further questions or need additional information.

Thanks,
Joyce Dickens
RMECDC

From: Landis Faulcon [<mailto:landis.faulcon@rockymountnc.gov>]
Sent: Thursday, September 20, 2018 2:59 PM
To: Joyce Dickens
Subject: Douglas Block Property.pdf

Good afternoon! The attached document was sent to me with an inquiry about payment for the property. I am not familiar with this. Please advise.

Landis D. Faulcon, Ph.D.

Director of Community and Business Development
City of Rocky Mount, North Carolina
Telephone: 252-972-1334
Facsimile: 252-972-1173
Email: landis.faulcon@rockymountnc.gov

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
331 S. Franklin St.
PO Box 1180
Rocky Mount, NC. 27802-1180
252-972-1325 Office
252-972-1173 Fax

From: Amy Staton
Date: September 18, 2018 3:39:10 PM (-04)
To: Rochelle Small-Toney
Cc: Tanika Cooper
Subject: **Auditor Inquiry**

Attachments: City Manager Audit Inquiry Letter 2018 - Published.docx;

Rochelle,

The auditors sent you the attached audit inquiry letter. It is basically the same as the inquiry letter from last year. For your convenience, I have entered the responses from last year. The last 2 questions are different but I attempted to answer them. Of course it should be your responses so please adjust answers accordingly. I just wanted to help you with it to get it back to the auditors as quickly as we can. Our audit and CAFR is complete and almost clear to send to the LGC. We will need this letter complete in order to have it released.

Thanks,

Amy Staton, CPA, CMA
Director of Finance
City of Rocky Mount, North Carolina
252-972-1200

From: Sue Perry-Cole
Date: September 18, 2018 9:59:34 AM (-04)
To: Rochelle Small-Toney
Cc: Landis Faulcon; Joyce Dickens; Yolanda Taylor; Sara Matecun; Alecia Amoo; Peter Gilbert; Laverne
Subject: **RE: Telegram Article, Sept. 9, 2018**

Attachments:

Rochelle,

I'm now more certain than ever before that what we want to achieve in the long term for the City's underserved will require a bold vision, perseverance, fortitude and commitment to struggle. Given the environment, it is critical that we strengthen our partnership with the City. More about that later.

Thanks again for your positive leadership.

From: Rochelle Small-Toney [mailto:rochelle.small-toney@rockymountnc.gov]
Sent: Monday, September 17, 2018 7:35 PM
To: Sue Perry-Cole
Cc: Landis Faulcon; Joyce Dickens; Yolanda Taylor; Sara Matecun; Alecia Amoo; Peter Gilbert; Laverne
Subject: Re: Telegram Article, Sept. 9, 2018

Good Evening Sue,

I hope this note finds you and everyone in the best of spirits.

It was very kind of you to write and thank me for my comments. I appreciate the time you took to do so because you know as an administrator, you rarely receive that and coming from you makes it even more special.

I believe we are on the right track working with community stakeholders and keeping our focus on providing decent, safe and affordable housing for everyone throughout the city should be our primary goal.

I appreciate and look forward to our partnerships to achieve this goal.

All the best,

Rochelle

On Sep 10, 2018, at 1:10 PM, Sue Perry-Cole <sperrycole@ncacdc.org> wrote:

Rochelle,

I write to thank you for your article, *"City Center is Crucial to Strong Community,"* which appeared in the September 9, 2018 edition of the Rocky Mount Telegram. In this article, you

clarified the City's vision of a "flourishing downtown" as a key driver of economic stability and prosperity for our area.

We who live in underserved neighborhoods near and adjacent to the City's downtown corridor were very encouraged by your comments: "Diverse housing is another aspect of the city's vision" as well as ensuring "inclusivity by mitigating the impact of gentrification on downtown neighborhoods."

In addition, your comments in the article addressing the pending creation of a Workforce Housing Advisory Commission and the Council's attention to "unmet fair and affordable housing needs" were equally well received.

On behalf of the City's residents from underserved neighborhoods who participate in the Community Academy, I can assure you that we seek to partner with the City in achieving the economic viability of current downtown and neighborhood revitalization efforts, while also ensuring that these activities are socially just.

We look forward to continuing to serve as an active and supportive partner with the City of Rocky Mount.

Susan Perry Cole, President and CEO
NC Association of Community Development Corporations
110 Fountain Park Drive, Suite J23, Battleboro, NC 27809
Phone: 252-443-4659
Fax: 252-443-4942
sperrycole@ncacdc.org

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
331 S. Franklin St.
PO Box 1180
Rocky Mount, NC. 27802-1180
252-972-1325 Office
252-972-1173 Fax

From: Landis Faulcon
Date: September 07, 2018 5:16:01 PM (-04)
To: Nicki Gurganus;Mabeleen Taylor-Jones
Subject: **RE: Travel Settlement - Miami**

Attachments:

Thanks Nikki! We did not have dinner on the 28th. That was an extra ticketed event which we didn't pay for.

After the conference ended, we had an opportunity to visit neighboring areas including business and entertainment districts, mixed-use developments, housing and retail/tourism.

The city manager handled the hotel and airport parking on her credit card.

From: Nicki Gurganus

Sent: Friday, September 07, 2018 5:08 PM

To: Landis Faulcon <landis.faulcon@rockymountnc.gov>; Mabeleen Taylor-Jones <mabel.taylor-jones@rockymountnc.gov>

Subject: Travel Settlement - Miami

For the Miami travel settlement, please revise or provide information as follows:

- On 7/26, lunch was provided per the agenda, please remove the lunch per diem for that day
- On 7/28, dinner was provided per the agenda, please remove the dinner per diem for that day
- Please provide the hotel invoice and include those amounts per day for the hotel stay, include it in the Paid by: City column and it won't calculate in what is due to Landis
- Since the conference ended on 7/29 in the morning, please provide justification for the extra night's hotel stay. If there is no business purpose, please deduct that amount from the reimbursement
- Mileage to/from the airport is shown, was there also parking at the airport? If so, please include that amount and the receipt

Thanks so much!

Nicki

Nicki Boulden Gurganus, CPA, CLGFO
Accounting Manager
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nicki.gurganus@rockymountnc.gov

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Department of Community and Business Development

Engaging and Empowering Individuals and Communities

MEMORANDUM

To: Rochelle Small-Toney
City Manager

cc: Natasha Hampton-Clayton
Assistant City Manager

From: Landis D. Faulcon, Ph.D.
Director of Community and Business Development

Date: September 7, 2018

Re: ***Community Development Challenges***

As we have previously discussed, repeat compliance violations in the administration of grant programs, inadequate staffing, poor recordkeeping and filing, and an overall lack of written and well-communicated internal policies and procedures has resulted in an on-going series of challenges in Community Development over the past few years. I met with Dr. Matthew King, director of HUD's Greensboro field office in February. I have been in communication with his team ever since. According to our HUD colleagues, the City of Rocky Mount is considered a high-risk locality due to high turnover among staff, frequently missed reporting deadlines, and regulatory violations. Community Development was audited in August, and we are currently awaiting a written report of the audit findings. However, we are well-aware of the issues in Community Development and have been working diligently to reorganize and refocus operations and compliance. The audit reaffirmed our concerns. Consider the following table:

November 22, 2017	City of Rocky Mount did not submit the FY16 Consolidated Annual Performance & Evaluation Report by the deadline of September 29, 2017
March 7, 2018	City of Rocky Mount missed the October 2017 deadline for submitting its report of Minority and Women Business Enterprise activity in the use of HUD funding
March 13, 2018	Slow spending of CDBG funding. Funding balance exceeded 1.5 times the city's most recent grant. Had to spend \$195,290 by May 2, 2018.
May	
June 28, 2018	A desk monitoring visit was scheduled for August 6-8, 2018 concerning the City of Rocky Mount's HOME Investment Partnerships Program
August 21, 2018	The City of Rocky Mount is in danger of missing its 2018 Community Housing Development Organization requirement deadline on September 30, 2018

In reviewing files in preparation for the HUD desk monitoring visit in August, we found the following:

- Incomplete checklists in project files
- Lack of consistent documentation for required bids for selecting contractors for housing repairs or rehabilitation
- Lack of consistent documentation for required environmental assessments
- Agreements that were not fully executed
- No written/internal policies and procedures for administering HUD programs
- No documentation of a request for proposals for public service projects since 2015

Since the audit, HUD officials have communicated that they have not received a request for the release of funds (required for major construction projects) since 2016. This is a major problem since the City authorized significant HOME funding in support of the construction of a housing development led by the Rocky Mount Housing Authority and its community development corporation. The City cannot use HOME funding for the project because staff did not 1) request the release of funding in 2017 and 2) did not receive HUD approval to commit the funding.

The City of Rocky Mount has another red flag issue to resolve with HUD. The last two homes constructed at Genesis Estates were completed near the end of 2016. The City had nine months after that to sell the properties. The City missed the deadline in selling the properties. However, the properties sold in October of 2017. The issue is that when the homes were sold by the RMECDC, we failed to get a HOME agreement signed by the purchasers. The agreement is required by HUD. Signing the agreement means the purchaser is aware and understands that there are deed restrictions on the property. Without having or obtaining signed Home Agreements, the city will have to repay HUD \$264,000; the amount of HOME funds spent on the project. To date, we have obtained one of the two required signatures. Staff continues to work to get the final signature.

Our challenges with the administration of grant funding is not unique to HUD. We have similar issues with the Neighborhood Stabilization Program (NSP) funding. For example, NSP funding was used to purchase eight units of housing in Edgecombe Meadows (two buildings) in approximately 2015. Yet, the Finance Department had no record or knowledge of the purchase. The property has been managed by the Rocky Mount Housing Authority and it was given to a real estate company to manage and collect rent. Rent (program income) was not paid to the city. It was put into an escrow account managed by the real estate company. The City of Rocky Mount may be required to repay the NSP funding used to purchase the property. We may also have to repay the program income that was never reported. We met with an NSP representative in July. The state office administering the NSP program has not received any program reports since June of 2017.

This is a relatively short list of the challenges we've been working through in Community Development. I'm thankful that we have new staff in place that has come into the organization ready to address these challenges. Additional information is forthcoming for your consideration.

From: Charles Penny
Date: September 05, 2018 3:31:05 PM (-04)
To: Richard Worsinger
Cc: Rochelle Small-Toney;Brad Kerr;Amy Staton
Subject: **OIC Utility Setup**

Attachments:

On last Thursday, you mentioned to me you were going to resolve the issue with a separate meter for the gas and electric service for the OIC Clinic at the Rocky Mount Event Center. I did not have time to talk with you due to an appointment. I understand today, employees from the City were communicating directly with the electricians about this matter. Please understand the building is not in the city's possession and at this point we are working on a deadline based on the plans approved by the city and the RMDCF LLC. The software which was acquired and agreed to by the OIC and the RMDCF LLC has been purchased and will be operational upon final completion. The City's Business Office will generate utility bills for the Clinic based upon the information generated by the software.

The RMDCF LLC will have a one year warranty for the building with the contractor; therefore, any work which will be done to separate the meter for the clinic will jeopardize the validity of the warranty. The City will take possession of the Event Center in 2023 after the financial structure is collapsed.

I am saying all of this to you to simply state no modification will be made to the electrical or gas system during the final days of the construction period or during the current financial structure. After the structure is collapsed and with the approval of the City Manager, you can pursue separating the meter.

We have 29 days to substantial completion and 47 days to final completion and your staff is not to interfere with the work of the contractor to complete the construction of this building. Thank you for your cooperation.

Please feel free to contact me.

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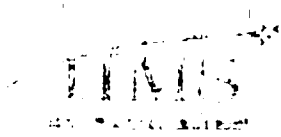
From: Tanika Cooper
Date: October 15, 2018 3:11:07 PM (-04)
To: Nicki Gurganus
Cc: Rochelle Small-Toney
Subject: **RE: Miami inquiry**

Attachments:

Thanks Nicki. I think all I saw was HMS and totally missed 42nd Street Oyster Bar.

From: Nicki Gurganus
Sent: Monday, October 15, 2018 3:09 PM
To: Tanika Cooper <tanika.cooper@rockymountnc.gov>
Cc: Rochelle Small-Toney <rochelle.small-toney@rockymountnc.gov>
Subject: Re: Miami inquiry

The itemized receipt for the Oyster Bar is below. It was included in the file that I forwarded last week. Thanks again for your help! Nicki



137

Nicki Boulden Gurganus, CPA, CLGFO
Accounting Manager
City of Rocky Mount
Ofc (252) 972-1218
Fax (252) 972-1662
nicki.gurganus@rockymountnc.gov

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From: Tanika Cooper
Sent: Monday, October 15, 2018 3:06 PM
To: Nicki Gurganus
Cc: Rochelle Small-Toney
Subject: RE: Miami inquiry

Hi Nicki,

Mrs. Small-Toney was able to identify the meals as listed below. I do not have the itemized receipt for 42nd Street Oyster Bar. I've requested a copy of it from the restaurant and awaiting their response.

Tanika C

From: Nicki Gurganus
Sent: Friday, October 12, 2018 11:53 AM
To: Tanika Cooper <tanika.cooper@rockymountnc.gov>; Rochelle Small-Toney <rochelle.small-toney@rockymountnc.gov>
Subject: Miami inquiry

We are working to process the reimbursement for Landis for the travel to Miami.

For the following meals, paid on the City credit card, please advise if any portion is attributable to Landis.

42nd Street Oyster Bar - lunch - 7/24/18 - \$46.94	Awaiting response from restaurant (need itemized receipt)
Casablanca on the Bay - dinner - 7/24/18 - \$60.63	RST
PrimeFish Miami - dinner - 7/26/18 - \$41.86	RST
Joe's Stone Crab - dinner - 7/27/18 - \$99.77	RST
The Knife - lunch - 7/28/18 - \$40.43	RST
PrimeFish Miami - dinner - 7/29/18 - \$194.24	RST 9.50, 43.00, 14.00
	LF 22.00,
45.00, 15.00	

If you need copies of any of these receipts, please let me know.

Thanks, Nicki

Nicki Boulden Gurganus, CPA, CLGFO
Accounting Manager
City of Rocky Mount
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Fax (252) 972-1662
nicki.gurganus@rockymountnc.gov

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From: Mindspring
Date: October 11, 2018 6:45:10 AM (-04)
To: councilwomanwatkins@gmail.com;rejoyner@nhcs.org;Rochelle Small-Toney
Subject: **Diversity at event center opening and early offerings**

Attachments:

Urgent- you've got to get more diversity in your initial offerings at the event center or you will doom it from the start. We are already fighting against the racism against the city majority pop, venue location, crime projections/expectations, safety etc. Many meetings I had regarding Roanoke Rapids in representing them over the years with all the other venues in the region is that r&b and black community patronage will not sustain these venues. If the venue gets that Rep from start- though based in prejudice that we know exists- will create a backlash that will hurt your marketing efforts up front - hard to overcome and can overshadow your sports efforts and embolden your antagonists.

So you need white, multicultural or diverse talent/draw with racial crossover or white appeal for your success- like your downtown live efforts.

The opening urgently needs diverse appeal - add tar river orchestra and chorus or something immediately - get the Mills people involved with some talent acts. While emcee choice is good- you need a stronger cultural balance piece.

This explicit discussion on race, racism, diversity, cultural level isms and how they work- in visions language the "4 levels of isms, change, action" and the yin& yang of racial backlash and perceived exclusion on all sides-- needs to be had often and on-going with those involved in running the center. The efforts on Diversity and inclusion and anti-racism will have to be robust, on-time, in-time and steady.

Happy to discuss thoughts and feelings if needed.

Forward together with cautious boldness-
Angela B.

Sent from my iPhone

From: Tameka Norman
Date: October 10, 2018 9:04:53 AM (-04)
To: Rochelle Small-Toney
Subject: **City Manager's Column**

Attachments:

Hi, your column was pushed up a week and the Telegram forgot to inform me until last night. However, they have given us an extra day, so it's not due until Thursday. Would you like to focus on the Heroes program? Jessie has already written a release that I can turn into a column instead. Please advise.

Tameka Kenan-Norman
Chief Communications & Marketing Officer
City of Rocky Mount
Communications & Marketing Office
Ph: 252.972-1333
Fax: 252.972.1173
rockymountnc.gov

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From: Brad Kerr
Date: October 09, 2018 6:53:25 PM (-04)
To: Rochelle Small-Toney;Chris Beschler
Cc: Natasha Hampton-Clayton
Subject: **Re: Preparation of Lots owned. Edgecombe Community College**

Attachments:

Rochelle

The improvements to the Marigold St and Tarboro St lots was outlined in the 8/27 RMEC Parking and Traffic Control Plan, which was approved by Council on 8/27.

As noted to Council during the presentation, the City had pricing for the improvements and in order to make the October 25 opening would need to start work as soon as possible. It was also noted that the City was prepared to move forward as soon as it had authorization from ECC to make the improvements on their parcels

An initial draft agreement was prepared by Jep in June with the concept that it may be used as a model for future revenue sharing agreements with private property owners interested in RMEC parking.

Based on the decision that there would be no charge for off-site RMEC parking, a draft of the agreement deleting a revenue sharing clause was sent to ECC for review on 8/30 along with the driveway permit applications and map of proposed improvements. ECC provided a revised draft based on the guidance they received from their board and a final version was negotiated between ECC and the City based on the understanding that this agreement was addressing only current parking needs for the RMEC and ECC and future amendments would be made as conditions evolved.

From: Rochelle Small-Toney
Sent: Tuesday, October 9, 2018 9:21 AM
To: Brad Kerr; Chris Beschler
Cc: Natasha Hampton-Clayton
Subject: Preparation of Lots owned. Edgecombe Community College

Brad and Chris,

I have not been able to reconcile in my mind exactly how these improvements were made without a signed agreement between the city and the college. Under what authority or direction did the improvements take place? In other words, who approved the improvements without an agreement?

Also, I would like to know who gave direction to the attorney about the elements of the agreement. I tables the agreement because it was not sufficient enough in accomplishing what was needed to insure that the agreement could be terminated by either party with sufficient notification.

Please provide a written response to this email today.

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
POB 1180
Rocky Mount, North Carolina 27804
TEL 252-972-1325
FAC 252-972-1173
rockymountnc.gov

From: David Farris
Date: October 08, 2018 8:22:45 PM (-04)
To: Rochelle Small-Toney
Subject: **Re: October 25**

Attachments:

That particular statement came from one of the council. I will just leave it at that. Happy to meet at a mutual agreeable time.

Sent from my iPad
David M. Farris
President & CEO
Rocky Mount Area Chamber of Commerce
252-973-1222

On Oct 8, 2018, at 5:58 PM, Rochelle Small-Toney <rochelle.small-toney@rockymountnc.gov> wrote:

Please share the email(s) as I am not aware. Seems to me that would have been a good time to alert me to the situation then. I am not aware of any statements made about there being a vendetta against the chamber because of camber members being outspoken about their opposition to the event center.

On Oct 8, 2018, at 5:08 PM, David Farris <dfarris@rockymountchamber.org> wrote:

Rochelle,

Please understand I do not hold you personally responsible for the city's action. I understand "The Buck Stops Here" stuff. The city event personal knew what out date was before planning the opening of the Event Center. The comment was made--we really are concerned about if it suits the chamber or not. Another statement was made that because some of the chamber business members were outspoken in opposition of the EC we don't care. David can change his date. True statement as I saw the email. Sure would led one to believe this is a little payback, for what I don't understand w/ statements like that.

We moved forward with the mistaken understanding that the EC opening was a ribbon cutting, speeches and tours. Never, I repeat never was any mention of free entertainment making it well into the evening. This only came to light when the PR hit regarding the bands mid last week.

If I had been informed of the complete activities planned we could have perhaps dialed our event down. No one did. I truly believed that the chamber & city were partners. Had each others back. This my friend hurts and hurts deeply.

<Outlook-aobjl5uq.png>

David M. Farris

President/CEO

Rocky Mount Area Chamber of Commerce

252-973-1222

dfarris@rockymountchamber.org

<Outlook-2o1kpav1.png>

From: Rochelle Small-Toney <rochelle.small-toney@rockymountnc.gov>

Sent: Monday, October 8, 2018 4:05 PM

To: David Farris

Subject: Re: October 25

David,

Perhaps this just is one that we talk about sometime very soon. It is my understanding that you and the Chamber staff were aware of the event opening date prior to setting the date for the chamber event. I do not know, but that is what I was told. I only learned of the date of your event through a flyer announcing it and recognized the conflict at that time. What I don't understand is why you feel that this city is at fault in moving forward with our planning and that we are to held accountable to the Chamber for any confusion and loss of revenues? Help me to understand.

Rochelle

On Oct 8, 2018, at 2:02 PM, David Farris <dfarris@rockymountchamber.org> wrote:

Rochelle,

I don't understand how I can be expected to feel any different. Am I supposed to be happy we are going to lose thousands? We were never told of the bands. No consideration given to us. Whomever scheduled this knew in advance we were having our outing which was doable until last weeks announcement about free entertainment.

No one ever mentioned that to me or anyone on our staff. Now we will be paying dearly in every way.

It breaks my heart. It truly does Rochelle. I'll dust myself off and do the best we can for our members. It just hurts personally and financially. One's just as painful as the other. To have had to send an email like that disappoints me as well.

<Outlook-bdm4iuy1.png>

David M. Farris

President/CEO

Rocky Mount Area Chamber of Commerce

252-973-1222

dfarris@rockymountchamber.org

<Outlook-1xow4a0w.png>

From: Rochelle Small-Toney <rochelle.small-toney@rockymountnc.gov>

Sent: Monday, October 8, 2018 1:12:15 PM

To: David Farris

Subject: Re: October 25

David,

Your email disappoints me!

Best regards,

Rochelle D. Small-Toney

City Manager

City of Rocky Mount

POB 1180

Rocky Mount, North Carolina 27804

TEL 252-972-1325

FAC 252-972-1173

rockymountnc.gov

On Oct 8, 2018, at 12:25 PM, David Farris <dfarris@rockymountchamber.org> wrote:

Rochelle,

It is impossible to express the degree of my disappointment with the City of Rocky Mount, communication person, the Event Center marketing personal. If it wasn't upsetting enough to have the 28 annual Fall Outing long ago scheduled for that day by the city upstaged. Comments made that I won't get into except one--We will start on time as to give everyone a chance to attend the Fall Outing.

Now the bomb---Three FREE bands to perform. Never was there any mention of this!!!!

I am extremely disappointed in the actions being taken. Frankly it seems to be a direct attack on the Chamber. I say that as one individual stated that several of the members of the chamber did not support the building of the event center.

The Fall Outing is w/o question outside of membership the most financially important event held annually. After the announcement of the bands our ticket sales stopped. A few have asked for refunds. My most conservative expected loss of revenue in between \$12,500 and \$15,000. We now will operate in the red. My greater concern is next year w/ such a small turnout after sponsorship investments of thousands won't do it in 1919.

As we have spoken about in the past, I supported the construction from the beginning. Supported the tax increase as well. I have supported the City and council. I challenge anyone to find anyone that can tell you I have spoken negatively about any of these listed above.

Well I guess the city won & the chamber lost--and may not recover.

Oh I will be there at 3:00 for the ribbon cutting. Some from the city may show for the Fall Outing but the financial damage is done.

<Outlook-qnkpgypm.png>

David M. Farris

President/CEO

Rocky Mount Area Chamber of Commerce

252-973-1222

dfarris@rockymountchamber.org

<Outlook-4mjuc3fp.png>

Best regards,

Rochelle D. Small-Toney

City Manager

City of Rocky Mount

331 S. Franklin St.

PO Box 1180

Rocky Mount, NC. 27802-1180
252-972-1325 Office
252-972-1173 Fax

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
331 S. Franklin St.
PO Box 1180
Rocky Mount, NC. 27802-1180
252-972-1325 Office
252-972-1173 Fax

Beschler <Chris.Beschler@rockymountnc.gov>, Natasha Hampton-Clayton
<Natasha.Hampton-Clayton@rockymountnc.gov>, Pamela Casey
<Pamela.Casey@rockymountnc.gov>, Richard Joyner
<richard.joyner@rockymountnc.gov>, Rochelle Small-Toney <rochelle.small-toney@rockymountnc.gov>

Attached you will find a copy of the short Agenda with links for the October 8, 2018 City Council Meeting. The full Agenda for the October 8, 2018 City Council Meeting has been placed in your shared files on OneDrive in the City Council Agenda folder.

Kream Mosley
Administrative Assistant
City Clerk's Office
(252) 972-1319
(252) 972-1173- fax

Please note that my email is subject to the NC Public Records Law and may be disclosed to third parties.

<2018-10-8 - Short Agenda.pdf>

From: Natasha Hampton-Clayton
Date: August 08, 2018 1:01:21 PM (-04)
To: Rochelle Small-Toney
Cc: Chris Beschler;Kelvin Yarrell;Archie Jones
Subject: **Dr. Martin Luther King, Jr. Park - Sinkhole**

Attachments:

Good afternoon Madam Manager,

Please be advised, a relatively small sink hole in the open space adjacent to one of the walkways that lead to the memorial from the parking lot near Shelter B has been identified. After further inquiry, staff has determined the cause to be a rather large steel tank buried underground.

BACKGROUND:

MLK, Jr. park was constructed in the late 1990's. The park was the site of an old waste water treatment plant and many of the structures of the plant were left and buried underground. From the original sinkhole it appeared to be a metal structure of some kind. Upon digging to get a better look, it appears to be a rather large steel tank of some sort. A hole approximately 30' in diameter and 3'-6' deep revealed a tank but does not suggest what type. It has no odor that would be associated with wastewater or petroleum. Holes made in the digging reveals that the tank is empty other than having a small amount of water in the bottom. This suggests that it may have been a water tank.

RESOLVE/NEXT STEPS:

Brad Kerr was called out to the site and he is investigating what the structure may be and how best to approach the issue. The area is being fenced off to keep the public out of the area.

Please advise if you would like to advise Council. Thank you and I'll keep you posted.

Natasha Hampton-Clayton

Assistant City Manager | Office of the City Manager

City of Rocky Mount | 331 S. Franklin St., PO Box 1180

Rocky Mount, NC 27802-1180

O: 252-972-1330 | F: 252-972-1173 | C: 252-557-7519

Natasha.Hampton-Clayton@rockymountnc.gov

Hours: Mon. – Fri., 8:30am – 5:00pm | www.rockymountnc.gov

From: Tameka Norman
Date: July 20, 2018 4:32:18 PM (-04)
To: David W. Combs;Reuben Blackwell;W.B Bullock;rejoynercflc@gmail.com;Andre Knight;Chris Miller;Tom Rogers;councilwomanwatkins@gmail.com
Cc: Rochelle Small-Toney;Natasha Hampton-Clayton;Chris Beschler
Subject: **Important police info., KAB column and press release**

Attachments: july kab column.docx; rabies clinic.docx;

1. Please see info. below from the Rocky Mount Police Department regarding a former police officer who has been charged with second degree murder. Please note that this information has NOT been sent to media and is only being shared with you. Media was also not in the courtroom yesterday when Leo Kearney pled guilty.

On July 19, 2018, Leo Isham Kearney III plead guilty to Second Degree Murder in Nash County Superior Court. This incident is in connection with the homicide of Traveon Sessoms-Bullock which occurred March 21, 2017 in the 700 block of Powell Dr. Kearney was sentenced to 192-243 months in the North Carolina Department of Corrections.

Kearney is a former Rocky Mount Police Officer who worked for the department from January, 2011 until his resignation in September, 2015.

2. Attached is a column for the Telegram scheduled to run this Sunday. The column is from Cornelia McGee.

3. Attached is a press release on our upcoming Rabies Vaccination Clinic. Please review and offer any necessary revisions. The column is scheduled for release Monday, July 23. Thanks.

Tameka Kenan-Norman
Chief Communications & Marketing Officer
City of Rocky Mount
Communications & Marketing Office
Ph: 252.972-1333
Fax: 252.972.1173
rockymountnc.gov

Please note that email sent to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: Rochelle Small-Toney
Date: July 20, 2018 7:02:36 PM (-04)
To: Willie Williams
Subject: **Re: Screw you dude**

Attachments:

Thanks so much Chief. Have a great weekend.

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
POB 1180
Rocky Mount, North Carolina 27804
TEL 252-972-1325
FAC 252-972-1173
rockymountnc.gov

On Jul 20, 2018, at 4:01 PM, Willie Williams <willie.williams@rockymountnc.gov> wrote:

We have made progress in this case but it appears the author is out of town. We hope to finish up real soon.

Willie

From: Willie Williams
Sent: Thursday, July 12, 2018 1:12:49 PM
To: Rochelle Small-Toney; Donald Moseley; George Robinson
Subject: Re: Screw you dude

Good evening:

By way of this email, we will investigate these concerns and report by.

Willie

From: Rochelle Small-Toney
Sent: Thursday, July 12, 2018 11:34:42 AM
To: Willie Williams
Subject: Fwd: Screw you dude

Hello Chief,

This is disturbing. Can this be investigated and appropriate action be taken?

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
POB 1180
Rocky Mount, North Carolina 27804
TEL 252-972-1325
FAC 252-972-1173
rockymountnc.gov

Begin forwarded message:

From: David Combs <david.combs@rockymountnc.gov>
Date: July 12, 2018 at 8:40:06 AM EDT
To: Rochelle Small-Toney <rochelle.small-tonney@rockymountnc.gov>, Tom Rogers <tom.rogers@rockymountnc.gov>, WB Bullock <wb.bullock@rockymountnc.gov>, Chris Miller <chris.miller@rockymountnc.gov>, Lois Watkins <lois.watkins@rockymountnc.gov>, Reuben Blackwell <reuben.blackwell@rockymountnc.gov>, Andre Knight <andre.knight@rockymountnc.gov>
Subject: Fwd: Screw you dude

Not sure if the rest of you got this email but I wanted to share it with you.

Get [Outlook for iOS](#)

From: Edward van dreal <eddievandreal@gmail.com>
Sent: Tuesday, July 10, 2018 5:50:00 PM
To: David Combs
Subject: Screw you dude

Screw you for banning truck parking. How about we take a pee on the food we deliver to you. Good luck with that new law. We do pee on food when people treat us wrong. I spent 344 days in my truck last year making sure fuck tards like you eat. We know who cooks your food and prepares it when you eat out. Our sons and mothers serve your food. Trust me you and your dick head friends at the city are going to eat food that tastes like ass real soon. It may have already happened if you ate out today bitch.

From: Rochelle Small-Toney
Date: July 13, 2018 10:58:52 AM (-04)
To: Landis Faulcon
Cc: Natasha Hampton-Clayton
Subject: **Re: Neighborhood Stabilization Program**

Attachments:

Great news. When will we receive the appropriation action for Council of the secret money that is being kept outside the general ledger? This needs to happen at the August COW. Please place the item on the agenda planning sheet.

Rochelle

On Jul 13, 2018, at 10:17 AM, Landis Faulcon
<landis.faulcon@rockymountnc.gov> wrote:

Shame on me! I looked under another rock, and I have found other performance and compliance issues to be addressed/corrected.

In 2009, the City of Rocky Mount received approximately \$2.1 million in Neighborhood Stabilization Program funding. We have not submitted the required monthly or quarterly reports since approximately June of 2017. The Neighborhood Stabilization Program funding from the United States Department of Housing and Urban Development has been administered through the North Carolina Department of Commerce.

This morning I hosted a meeting with our state contact, Deborah McCrae, here in Rocky Mount. I included staff in the meeting. We had a very helpful and informative meeting with Deborah. We are working on our game plan for bringing things back into compliance.

Landis D. Faulcon, Ph.D.

Director of Community and Business Development
City of Rocky Mount, North Carolina
Telephone: 252-972-1334
Facsimile: 252-972-1173
Email: landis.faulcon@rockymountnc.gov

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
331 S. Franklin St.
PO Box 1180
Rocky Mount, NC. 27802-1180
252-972-1325 Office
252-972-1173 Fax

From: Charlean Wilkins
Date: July 18, 2018 10:17:33 AM (-04)
To: Mayor and Council
Cc: Andre Knight;Reuben Blackwell;Joyner Richard;Lois Watkins;Chris Miller;Tom Rogers (Ward 5);W. B. Bullock;Rochelle Small-Toney
Subject: **Implementation Strategies Plan**

Attachments:

Schedules to discuss the *Implementation Strategies Plan* have been scheduled as follows:

Friday, July 20 @ 10:00 - Mayor Combs & Council Members Lois Watkins and Reuben Blackwell

Friday, July 20 @ 11:00 - Councilmembers Chris Miller & WB Bullock

Monday, July 30 @ 3:00 - Councilmembers Richard Joyner & Tom Rogers

I will follow-up with Councilmember Andre Knight to confirm which session will work for him.
Thanks.

Charlean Wilkins
Executive Assistant
(252) 972-1327
(252) 972-1173 (fax)

From: Richard Worsinger
Date: August 29, 2018 11:17:41 AM (-04)
To: Rochelle Small-Toney;Natasha Hampton-Clayton;Elayne Henderson
Subject: **Fw: Steven Floyd**

Attachments:

FYI, we lost a Gas Division employee to Piedmont Natural Gas (PNG). PNG is paying 40% more than we are for a comparable position (\$24.00 vs \$17.21/hr.)

PNG's regional operations center is in Tarboro. They have 4 construction crews (as we do.) Only two are staffed. We may be losing more employees to PNG.

I hope our Compensation Study will be completed soon or we will loss more employees. Can we ask them to expedite the electric and gas utilities analysis?

Rich

Richard H. Worsinger, PE
Director of Energy Resources
City of Rocky Mount
Energy Resources Department
331 South Franklin Street
PO Box 1180
Rocky Mount, NC 27802-1180
Tel (252) 972-1271
Fax (252) 972-1173
www.rockymountnc.gov/utilities

Please note that email sent to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: Bradley Walters
Sent: Tuesday, August 28, 2018 9:26 AM
To: Richard Worsinger
Cc: Rusty Owens; Rob Pate; Garland Clark
Subject: Steven Floyd

Rich -

Steven informed me this morning that he was offered a job at Piedmont Natural Gas as an Equipment Operator, which he accepted. They offered him \$24.00/hr. He is currently at \$17.21/hr as a Gas Worker II.

I discussed the obvious things with him: retirement, job security, opportunity for advancement and my thoughts on his career trajectory. To be honest, Steven is the type that puts a lot of thought into his decisions, so he had already considered these things. I'm disappointed to see him go, because I see him as an obvious choice for supervisor in the future. I let him know to keep us in mind should he get there and not like it.

On a related note, Piedmont has a few more positions to fill, so this may not be the last situation we have like this. Also, Wilson's recent pay study has allowed them to pull an employee from both PNG and GUC in the last few months.

Bradley Walters, PE
Operations Manager - Gas
City of Rocky Mount
Energy Resources Department
PO Box 1180
Rocky Mount, NC 27802-1180
Ph: 252.467.4827
Fax: 252.467.4899
www.rockymountnc.gov/utilities

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From: Tameka Norman
Date: August 22, 2018 3:28:58 AM (-04)
To: Rochelle Small-Toney
Subject: **Fw: Another Sunday story**

Attachments:

Just keeping you in the loop.

Per the e-mail that I just sent to you, I did reach back out to Lindell when I first received that e-mail as I wasn't sure now would be the best time to do a story on the monument considering council has not seen the results yet. The response I received was one full of sarcasm. Feel free to see his response and mine below. Based on his response and Amelia's concern at the focus groups, maybe now is a good time to have an editorial board meeting with the Telegram and even speak with them about our communications procedures, etc. I see our relationship going back to what it was about a year ago. I thought progress was being made, but there is still animosity there. Let me know your thoughts.

Tameka Kenan-Norman
Chief Communications & Marketing Officer
City of Rocky Mount
Communications & Marketing Office
Ph: 252.972-1333
Fax: 252.972.1173
rockymountnc.gov

Please note that email sent to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: Tameka Norman
Sent: Wednesday, August 22, 2018 3:20 AM
To: Lindell Kay
Subject: Re: Another Sunday story

Lindell, first of all, I have a job to do just like you. If those are all of your questions on the Monument, I am sure they can be answered. However, if you want to dig into the "meat and potatoes" of the results; first, I am not sure if they are ready yet; however, I can check on this. Also, how would you feel if you were council and the first time you hear about the results of a report; parking or something of that significance, it is in the newspaper? Please note that Rochelle is at a conference through Friday. However, I will send these questions to her and try to get them by your deadline.

In regards to the flood vehicle, if you recall, you wanted pictures and the vehicle was not ready. What could I do about that? The vehicle is ready now; it seems you are searching for story ideas, so that was one.

In terms of ticket prices for the Globetrotters, the best contact would be Marcus at the Event Center. If you have a problem reaching him, let me know.

Look, I am not trying to prevent you from getting good stories. However, there seems to be some new animosity building between the Telegram and the city. If you ever have a question, don't seem to like how things are going, etc., just call me and talk to me about it. As far as I know, I have always provided you with the information that I could and have been forthcoming. I have always met your deadlines and have not prevented you from speaking with anyone. You have just been asked to come through our office, which is the standard with every other city or organization I have dealt with in the past.

I have been on both sides, a reporter and now on this side. I understand you have deadlines to meet and I will work with you. However, I need you to work with me too, and the sarcasm presented in your e-mail is not how our relationship will prosper.

Thanks. Any other concerns?

Tameka Kenan-Norman
Chief Communications & Marketing Officer
City of Rocky Mount
Communications & Marketing Office
Ph: 252.972-1333
Fax: 252.972.1173
rockymountnc.gov

Please note that email sent to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: Lindell Kay <lkay@rmtelegram.com>
Sent: Wednesday, August 22, 2018 12:25:43 AM
To: Tameka Norman
Subject: Fw: Another Sunday story

Nope. We aren't going to play "wait for the council" on every story.

The questions I asked can be answered without the report being shared with council.

In fact, the parking lot story can be written without waiting on the 3 p.m. Monday info.

I was being patient and easygoing, but it looks like that isn't working.

I asked and asked about that flood vehicle and was put off forever. I don't think I'll ever write about it. Send a press release and a photo and maybe it will run in the community section.

Since we have to wait on the parking and the monument stories, I've got another idea.

I was looking at ticket prices for the Globetrotters and see that the \$16 price at the Event Center is a great deal since the tickets are on sale everywhere else for \$45 or \$55.

Are the tickets being subsidized by the city or some other agency or organization?

If so, why?

If not, why are the tickets so cheap?

Thanks,

Lindell

----- Original message-----

From: Tameka Norman

Date: Tue, Aug 21, 2018 9:50 PM

To: Lindell Kay;

Cc:

Subject:Re: Another Sunday story

Great idea, but we need to present the results to council first which will be done at a future COW meeting. What about a story on fire's new high clearance vehicle? It is ready now.

Tameka Kenan-Norman
Chief Communications & Marketing Officer
City of Rocky Mount
Communications & Marketing Office
Ph: 252.972-1333
Fax: 252.972.1173
rockymountnc.gov

Please note that email sent to and from this address is subject to the North Carolina PublicRecords Law and may be disclosed to third parties.

From: Lindell Kay ≥

Sent: Tuesday, August 21, 2018 8:30:31 PM

To: Tameka Norman

Subject: Another Sunday story

Tameka,

Since my parking story is on hold until after Monday, I thought of something else.

I'm sure you've seen the news that Silent Sam was torn down in Chapel Hill. Since that statue has been mentioned in relation to the Confederate Monument in Rocky Mount, I thought it would be a good time for an update.

What was the result of the meetings held on the monument? When will a report be issued to the council?

For Rochelle Small-Toney: Was the meetings worth it? (How much did the consultants cost?) Will the city use this method for other situations?

For Mayor Combs: What is your opinion on how the situation here has been handled compared to Chapel Hill?

I would like answers by Thursday afternoon if at all possible. Thanks!

Lindell

From: Natasha Hampton-Clayton
Date: August 21, 2018 2:30:06 PM (-04)
To: Brad Kerr; Pamela Casey
Cc: Rochelle Small-Toney; Tanika Cooper; Chris Beschler
Subject: **Re: RMEC Parking and Traffic Control Plan**

Attachments:

Good afternoon,

Please ensure this file is not on a public drive and is not made public until after Monday's meeting.
Thank you.

Natasha Hampton-Clayton

Assistant City Manager | Office of the City Manager
City of Rocky Mount | 331 S. Franklin St., PO Box 1180
Rocky Mount, NC 27802-1180
O: 252-972-1330 | F: 252-972-1173 | C: 252-557-7519
Natasha.Hampton-Clayton@rockymountnc.gov
Hours: Mon. – Fri., 8:30am – 5:00pm | www.rockymountnc.gov

From: Brad Kerr
Sent: Tuesday, August 21, 2018 11:02 AM
To: Tanika Cooper; Chris Beschler; Rochelle Small-Toney; Natasha Hampton-Clayton
Cc: Pamela Casey
Subject: RMEC Parking and Traffic Control Plan

Attached is the pdf of the REMEC Traffic Control presentation. File includes agenda cover, cover memo, presentation and maps. Please let me know if I need to make any revisions.

Brad Kerr, PE
Director of Engineering
City of Rocky Mount
brad.kerr@rockymountnc.gov
252.972.1120

Please note that email sent to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: Amy Staton
Date: August 17, 2018 7:36:30 AM (-04)
To: Rochelle Small-Toney
Subject: **RE: PNC - Available Credit**

Attachments:

I will work with Tanika first thing to get the statement submitted for payment. I will let you know how we proceed.

From: Rochelle Small-Toney
Sent: Thursday, August 16, 2018 9:23 PM
To: Amy Staton <amy.staton@rockymountnc.gov>
Subject: Re: PNC - Available Credit

Thanks Amy. I appreciate the heads up and thought it was getting close. Either this bill needs to be paid or increase the credit limit until I return. I will have expenses for hotel, my meals while I am away and dinner one night for all attendees to the conference and I am not using my personal card for any of these expenses.

Let's talk in the am as to how this is going to be handled tomorrow before I leave for the day.

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
POB 1180
Rocky Mount, North Carolina 27804
TEL 252-972-1325
FAC 252-972-1173
rockymountnc.gov

On Aug 16, 2018, at 8:45 PM, Amy Staton <amy.staton@rockymountnc.gov> wrote:

Rochelle,
Please see below regarding your credit card. Did not want you to try to use it and get a denial once past the limit.

Amy

Get [Outlook for Android](#)

From: Nicki Gurganus
Sent: Thursday 16 August, 8:29 pm
Subject: PNC - Available Credit

To: Amy Staton

The available credit on Rochelle's card is \$1288.

I reached out to Tanika today regarding the payment request for the current statement but did not receive a response from her.

I know she has pending travel. Should we/me/you advise her that her available limit is only \$1288?

Thanks, N

Nicki Boulden Gurganus, CPA, CLGFO
Accounting Manager
City of Rocky Mount
Ofc (252) 972-1218
Fax (252) 972-1662
nicki.gurganus@rockymountnc.gov

"The best way to find yourself is to lose yourself in the service of others" – Mahatma Gandhi

Please note that email sent to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: Rochelle Small-Toney
Date: August 14, 2018 11:58:12 PM (-04)
To: David Farris
Cc: Landis Faulcon; Alan Matthews
Subject: **Re: Resource Package Rocky Mount MSA.xls**

Attachments: Outlook-f3ahuggg.png; Outlook-flxbwp3k.png; Outlook-yntpku5g.png;

Absolutely!!

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
POB 1180
Rocky Mount, North Carolina 27804
TEL 252-972-1325
FAC 252-972-1173
rockymountnc.gov

On Aug 14, 2018, at 2:50 PM, David Farris <dfarris@rockymountchamber.org> wrote:

We're all in this together. It's our city and getting better by the day!

<Outlook-f3ahuggg.png>

David M. Farris

President/CEO

Rocky Mount Area Chamber of Commerce

252-973-1222

dfarris@rockymountchamber.org

<Outlook-flxbwp3k.png>

From: Rochelle Small-Toney <rochelle.small-toney@rockymountnc.gov>

Sent: Tuesday, August 14, 2018 12:30:26 PM

To: David Farris

Cc: Landis Faulcon; Alan Matthews

Subject: Re: Resource Package Rocky Mount MSA.xls

Thanks David for your interest and assistance with recruiting potential tenants. Unfortunately the former Subway building in the Douglas. Block will have a new tenant and is not available.

Landis is definitely your contact for what city owned properties and incentives are available to help.

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
POB 1180
Rocky Mount, North Carolina 27804
TEL 252-972-1325
FAC 252-972-1173
rockymountnc.gov

On Aug 14, 2018, at 9:11 AM, David Farris <dfarris@rockymountchamber.org> wrote:

Great news all the way around!!! If we can just get Crossings @ 64 "jump started" it could be a real game changer for our eastern entrance into our city and spur solid growth. With Triangle, Corning & others to follow it's a nugget waiting to be mined.

Glad to see development after over 15 years taken place surrounding Sam's. I have two individuals I am working with myself on the old Subway store in the Douglas complex.

<Outlook-auwwny5b.png>

David M. Farris

President/CEO

Rocky Mount Area Chamber of Commerce

252-973-1222

dfarris@rockymountchamber.org



From: Landis Faulcon <landis.faulcon@rockymountnc.gov>
Sent: Monday, August 13, 2018 10:52:56 PM
To: Alan Matthews
Cc: rochelle.small-toney@rockymountnc.gov; David Farris
Subject: Re: Resource Package Rocky Mount MSA.xls

Outstanding Alan! Thanks for sharing. Will send a few potential meeting dates tomorrow.

Landis D. Faulcon, Ph.D.
Director of Community and Business Development
City of Rocky Mount, NC
Office Telephone: 252-972-1100
Cellular Telephone: 252-382-0460

Sent from my iPhone

On Aug 13, 2018, at 10:27 PM, Alan Matthews
<amatthews@rockymountchamber.org> wrote:

Rochelle/Landis

Please see retail sales as reported by NC Dept.
of Revenue for first half 2018 vs 1st half. 2017.
I am projecting four percent growth in
consumer spending for two county area by
end of year 2018.

Watch these numbers continue to climb as we move into fall and winter season.

Please note that **Popeyes is bringing their new prototype restaurant** to Rocky Mount with their

Initial store in front of Sam's Club. This will bring twenty new jobs and a capital investment to exceed 2.5 million dollars.

This is part of the results from recruitment efforts for Mosley Real estate out of Charlotte, NC. There are two more retailers to grow on this site during 2018 and 2019. Ice Cream and burgers are coming with **Freddy's to arrive in 2019.** www.freddysusa.com/

Total Investment in front of Sam's club to exceed **12 million dollars and over 100 jobs.**

With increase in D.O.T. investments (new Bridge on Sunset) and Highway 301 corridor...I am working to bring new investment to older center across from Sam's Club.....we can and will create new retail to the southern end of Hwy 301 corridor.

<image001.png>

Publix grocery is moving into mid-size cities in North Carolina I have proposed two sites to encourage their expansion into our city. I will be meeting with two preferred developers for Publix during August and September.

Discussions continues with two retailers to consider a grocery retailer to expand at Crossing at 64.

Thanks
Alan

<Retail sales for MSA.xlsx>

From: Rochelle Small-Toney
Date: August 12, 2018 9:19:15 AM (-04)
To: Amy Staton
Subject: **Fwd: Two Follow Ups**

Attachments:

I need to correct the previous email. Foggy mind in the morning'. The funds that have to be repaid is because our staff failed to conduct an environmental on an Edgecombe County HOME project.

The Auditor pulled that file and thankfully he did not pull others!! It probably would have been worse!!!

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
POB 1180
Rocky Mount, North Carolina 27804
TEL 252-972-1325
FAC 252-972-1173
rockymountnc.gov

Begin forwarded message:

From: Rochelle Small-Toney <rochelle.small-toney@rockymountnc.gov>
Date: August 11, 2018 at 11:25:15 PM EDT
To: Amy Staton <amy.staton@rockymountnc.gov>
Subject: **Re: Two Follow ups**

Sure.

The funds that are to returned are not related to this NSP project but are related to our Urgent Repair program.

The rental funds and records are to be audited by either our auditor or another auditing firm. This will help straighten out the mess.

Council is to be advised of the source of the funds and how we came into possession of them.

I would also share with them how the funds are now being accounted for.

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
POB 1180
Rocky Mount, North Carolina 27804
TEL 252-972-1325
FAC 252-972-1173
rockymountnc.gov

On Aug 10, 2018, at 2:33 PM, Amy Staton
<amy.staton@rockymountnc.gov> wrote:

The ACMs have their cards and have been trained. I would like to talk with you about the Edgecombe Meadows rental project. It is my understanding that we will not be able to keep the funds. It is very messy but have worked thru as much as I can. I have very little information and there is no one who seems to know anything about it. I need some guidance on what you want presented to council. This was handled 100% in community development. Everyone who knew anything is no longer around.

-----Original Message-----

From: Rochelle Small-Toney

Sent: Friday, August 10, 2018 2:17 PM

To: Amy Staton <amy.staton@rockymountnc.gov>

Subject: Two Follow ups

Amy,

What is the status of the credit cards for the ACMs?

I will put on the Sept. agenda the supplemental appropriation for the rent collected over the past 7 years or so related to the federal NSP project.

Please prepare the necessary memo for the agenda.

Thanks.

Best regards,

Rochelle D. Small-Toney

City Manager

City of Rocky Mount

POB 1180

Rocky Mount, North Carolina 27804

TEL 252-972-1325

FAC 252-972-1173

rockymountnc.gov

Poyner Spruill^{LLP}

ATTORNEYS AT LAW

PO Box 353
Rocky Mount, North Carolina 27802-0353
(252) 446-2341

Please Remit To
P.O. Box 1801
Raleigh, NC 27602-1801

City of Rocky Mount
P.O. Drawer 1180
Rocky Mount, NC 27802-1180

September 19, 2018
Reference No: 030163
Invoice No: 1174382

For Professional Services Rendered Through August 31, 2018
Claims and Litigation

\$16,021.64

	Fees	Expenses	Matter Total
Personnel Issues (Human Resources)	7,451.55	541.20	7,992.75
SOB License, American Entertainers (Police Department)	56.00	4.10	60.10
Sidney Lewis, Jr., Claim (City Manager) PIW	168.00	12.30	180.30
Lloyd Turner EEOC Claim (Human Resources)	518.00	37.93	555.93
Catherine O'Conney & Johnnie O'Conney vs. City of Rocky Mount (Finance) PIR	5,412.00	1,605.52	7,017.52
Nancy Farmer Claim (Human Resources)	95.63	3.08	98.71
Cool Geeks Lease Termination (City Manager)	98.00	18.33	116.33
	<u>\$13,799.18</u>	<u>\$2,222.46</u>	<u>\$16,021.64</u>

Total Fees and Expenses This Invoice:

\$16,021.64

Total Amount Due This Invoice

\$ 16,021.64

INVOICE PAYABLE UPON RECEIPT

Poyner Spruill^{LLP}

ATTORNEYS AT LAW

PO Box 353
Rocky Mount, North Carolina 27802-0353
(252) 446-2341

Please Remit To
P.O. Box 1801
Raleigh, NC 27602-1801

City of Rocky Mount
P.O. Drawer 1180
Rocky Mount, NC 27802-1180

September 19, 2018
Reference No: 030163
Invoice No: 1174305

For Professional Services Rendered Through August 31, 2018
Standard Monthly Services

\$12,155.25

	Fees	Expenses	Matter Total
Claims & Accident Reports (Finance)	182.00	13.33	195.33
Prepare For and Attend City Council Meetings (City Manager)	1,568.00	114.80	1,682.80
Housing Code Enforcement Questions (Public Works & Water Resources)	1,428.00	104.55	1,532.55
Public Records Issues (City Manager)	280.00	20.50	300.50
Open Meeting Questions (City Council)	252.00	18.45	270.45
Ford's Colony Subdivision Issues (City Manager)	182.00	13.33	195.33
Down East Home Consortium (City Manager)	350.00	25.63	375.63
Rocky Mount Event Center (City Manager)	560.00	41.00	601.00
Windstone Subdivision (Engineering)	224.00	16.40	240.40
Employee Subpoenas (Police Department)	490.00	35.87	525.87

INVOICE PAYABLE UPON RECEIPT

September 19,
2018

	Fees	Expenses	Matter Total
Drainage Improvement Agreements (City Manager) <i>P/W</i>	84.00	6.15	90.15
JAG Grant Application (Police Department)	224.00	16.40	240.40
Vineyard Court Pool (Planning & Development) <i>Ser.</i>	1,064.00	77.90	1,141.90
Event Center Parking (Engineering)	252.00	18.45	270.45
Monk to Mill Project (Engineering)	168.00	12.30	180.30
Douglas Entertainment & Business District (City Manager)	196.00	14.35	210.35
Community Center Releases (Parks & Recreation)	168.00	12.30	180.30
Chosen Generation Childcare Center Claim (Finance) <i>Eng. Res.</i>	140.00	10.25	150.25
Event Center Alcohol Sales (City Manager)	714.00	52.28	766.28
Photo Cell Claim (Energy Resources)	406.00	29.73	435.73
Personnel Ordinance (City Manager)	252.00	18.45	270.45
Event Center Pour Rights (City Manager)	700.00	51.25	751.25
102 Charity Court (Community & Business Development)	308.00	22.55	330.55
Community Gardens (Community & Business Development)	504.00	36.90	540.90
Reservoir Building Encroachment	280.00	20.50	300.50

September 19,
2018

Invoice # 1174305

	Fees	Expenses	Matter Total
(Public Works & Water Resources)			
Economy Inn Deaths	350.00	25.63	375.63
(Energy Resources)			
	<u>\$11,326.00</u>	<u>\$829.25</u>	<u>\$12,155.25</u>
Total Fees and Expenses This Invoice:			\$12,155.25
			<hr/>
Total Amount Due This Invoice			\$ 12,155.25

030163.01943000
Invoice # 1174382

09/19/18

City of Rocky Mount
Re: SOB License, American Entertainers (Police Department)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/23/18	JNE	Discussion with opposing counsel regarding settlement proposal with amendments to Sexually Oriented Business Ordinance.	0.4	\$ 56.00
		Total Hours		0.40
		Total Fees		\$ 56.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	4.10
Total Disbursements		\$ 4.10

Amount Due This Matter:

\$ 60.10

POYNER SPRUILL LLP

Page 8

030163.02012000
Invoice # 1174382

09/19/18

City of Rocky Mount
Re: Sidney Lewis, Jr., Claim (City Manager)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/27/18	RJG	Telephone call with Mr. Ellis regarding preparation of a motion for expedited consideration. Research and analysis of local rules and case law regarding same.	0.4	\$ 56.00
08/28/18	RJG	Preparation of Motion for Expedited Ruling. Research and analysis of rules, applicable legal standards, and case law regarding same.	0.7	98.00
08/29/18	RJG	Preparation of Motion for Expedited Ruling. Email to Jonathan Boone regarding scheduling a call to discuss public safety concerns from Mr. Lewis's noncompliance with the housing code.	0.1	14.00
		Total Hours		1.20
		Total Fees		\$ 168.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>12.30</u>
	Total Disbursements	\$ 12.30

Amount Due This Matter:

\$ 180.30

09/19/18

City of Rocky Mount
Re: Lloyd Turner EEOC Claim (Human Resources)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/06/18	SAR	Communication with client re: scheduling employee training and attention to same.	0.2	\$ 28.00
08/07/18	SAR	Communication with client re: employee training and attention to same.	0.3	42.00
08/13/18	SAR	Communication with client re: training presentation to employees and attention to same.	0.5	70.00
08/14/18	SAR	Communication with client re: employee training presentation; preparation for training presentation; and review file re: same.	1.0	140.00
08/15/18	SAR	Appearance at City Hall re: employee training presentation and attention to issues related to matter.	1.5	210.00
08/20/18	SAR	Communication with client re: training video and attention to same.	0.2	28.00
		Total Hours		3.70
		Total Fees		\$ 518.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>37.93</u>
	Total Disbursements	\$ 37.93

Amount Due This Matter:

 \$ 555.93

POYNER SPRUILL LLP

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030163.02097000
Invoice # 1174382

09/19/18

09/19/18

City of Rocky Mount
Re: Catherine O'Conney & Johnnie O'Conney vs. City of Rocky Mount (Finance)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/01/18	CSB	Track service of deposition subpoena. Preparation of exhibits for deposition of Dr. Daniel Crocker.	0.5	\$ 45.00
08/03/18	CSB	Communication with Sheetz regarding confirmation of receipt of Subpoena issued by opposing counsel.	0.5	45.00
08/06/18	DJC	Preparing for Deposition of Daniel Crocker, MD by scrutinizing Opinion Letter on proximate causation with respect to the accident and Plaintiff's subsequent treatment at Nash General Hospital; evaluating Plaintiff's medical records of treatment at Nash General Hospital and Eastern NC Medical Group, PLLC.	3.3	462.00
08/07/18	DJC	Preparing summary of Deposition of Daniel Crocker, MD to properly assess Plaintiff's legal claim of negligence, particularly with respect to the element of proximate cause in relation to subsequent hospital visits, and to properly value Plaintiff's damages, including medical bills, in anticipation of Mediated Settlement Conference.	0.5	70.00
08/07/18	DJC	Preparing for Deposition of Daniel Crocker, MD by developing questions for examination of deponent regarding qualifications, information supporting conclusions on proximate causation, methods relied upon in forming conclusions, and application of methods to the facts of the case.	4.4	616.00
08/07/18	DJC	Deposition of Daniel Crocker, MD at Eastern NC Medical Group, PLLC in Rocky Mount.	1.5	210.00
08/07/18	CSB	Preparation of exhibits for the deposition of Dr. Daniel Crocker.	0.7	63.00
08/08/18	JNE	Discussion with attorney for State Farm regarding payment towards settlement proposal. Preparation for mediated settlement conference.	0.7	98.00

09/19/18

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/08/18	DJC	Preparing summary of Deposition of Daniel Crocker, MD to properly assess Plaintiff's legal claim of negligence, particularly with respect to the element of proximate cause in relation to subsequent hospital visits, and to properly value Plaintiff's damages, including medical bills, in anticipation of Mediated Settlement Conference.	1.8	252.00
08/13/18	RJR	Attn to email from Amy Staton, t/c Nick Ellis re report to City Council , review O'coney file, email to Rochelle S-Toney and Amy Staton, prepare report to City Council.	1.0	140.00
08/13/18	CSB	Receipt and review of supplemental document production from opposing counsel. Update medical expense chart for Johnnie O'Conney.	0.5	45.00
08/14/18	CSB	Preparation of exhibits for mediation. Attempts to contact Sheetz regarding request for information relative to subpoena issued by opposing counsel for surveillance video.	0.8	72.00
08/15/18	JNE	Review all medical records for plaintiffs, deposition transcript regarding facts of motor vehicle accident and expert witness for plaintiffs regarding accident reconstruction. Preparation for mediated settlement conference with arguments for governmental immunity.	5.2	728.00
08/15/18	CSB	Receipt and review of additional medical bills from opposing counsel. Update medical expense summary. Review plaintiff's medical suggested accident-related expenses, medical records and billing information produced regarding relation of medical treatment to the accident at issue. Preparation of memorandum regarding accident-related medical expenses and non-accident related expenses.	3.0	270.00
08/16/18	JNE	Representation of client at mediated settlement conference and Communication with regarding terms and conditions of Settlement Agreement and Release.	6.5	910.00
08/16/18	RJR	Several conferences with Nick Ellis, attn to settlement and report to city council.	1.4	196.00

POYNER SPRUILL LLP

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030163.02141000

Invoice # 1174382

09/19/18

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/23/18	DJC	Preparing Release and Indemnity Agreement for execution by Claimants providing for the full release of all claims against Defendants and the indemnification against all subrogation, liens or other claims in connection with the civil action.	4.1	574.00
08/24/18	DJC	Preparing Release and Indemnity Agreement for execution by Claimants providing for the full release of all claims against Defendants and the indemnification against all subrogation, liens or other claims in connection with the civil action.	0.5	70.00
08/25/18	DJC	Substantive revisions to Release and Indemnity Agreement providing for the voluntary dismissal with prejudice of all counterclaims of the City of Rocky Mount and Isiah D. Barnes.	0.6	84.00
08/28/18	DJC	Preparing Joint Stipulation of Voluntary Dismissal with Prejudice for execution by all parties to the civil action; correspondence to opposing counsel re: settlement check and execution of settlement documents; correspondence with Megan Carr from Travelers re: corrections to settlement check previously issued.	3.3	462.00
Total Hours				40.80
Total Fees				\$ 5,412.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/09/18	Filing Fees VENDOR: Edgecombe County Clerk of Court; INVOICE#: 0809180138; DATE: 8/9/2018 - JNE/KTB - Motion for Summary Judgment - Filing Fee	20.00
08/10/18	Reporting Services VENDOR: Ruffin Consulting, Inc.; INVOICE#: 12621; DATE: 8/10/2018 Appearance Fee and Deposition Transcript of Michael Dial	576.14
08/17/18	Mediator's Fee VENDOR: Sam Q. Carlisle, II; INVOICE#: 0817180921; DATE: 8/17/2018 - JNE/KTB - Defendants' Portion of Mediator's Fee	287.50

POYNER SPRUILL LLP

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030163.02141000

09/19/18

Invoice # 1174382

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/19/18	Meals VENDOR: BB&T Financial, FSB INVOICE#: 20180827 DATE: 8/24/2018 The Honeybaked Ham Company: 8/16/2018 Mediation/Lunch	108.76
08/19/18	Meals VENDOR: BB&T Financial, FSB INVOICE#: 20180827 DATE: 8/24/2018 The Honeybaked Ham Company: 8/16/2018 Mediation/Lunch	9.92
08/28/18	Reporting Services VENDOR: Ruffin Consulting, Inc.; INVOICE#: 12712; DATE: 8/28/2018 Deposition of Dr. Daniel Crocker	185.00
08/31/18	Administrative Expenses	<u>418.20</u>
Total Disbursements		\$ 1,605.52

Amount Due This Matter:

\$ 7,017.52

09/19/18

Invoice # 1174382

City of Rocky Mount
Re: Nancy Farmer Claim (Human Resources)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/17/18	JSC	Correspond re wellness plan issues.	0.3	\$ 95.63
		Total Hours		0.30
		Total Fees		\$ 95.63

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>3.08</u>
Total Disbursements		\$ 3.08

Amount Due This Matter:

\$ 98.71

POYNER SPRUILL LLP

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030163.02167000

Invoice # 1174382

09/19/18

City of Rocky Mount
Re: Cool Geeks Lease Termination (City Manager)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/23/18	RJR	T/c Rochelle S-Toney, o/m Nick Ellis re lease termination options.	0.7	\$ 98.00
		Total Hours		0.70
		Total Fees		\$ 98.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/28/18	Express Services VENDOR: FEDEX INVOICE#: 629711061 DATE: 9/4/2018	11.15
08/31/18	Clay Turner ROCKY MOUNT NC Administrative Expenses	<u>7.18</u>
Total Disbursements		\$ 18.33

Amount Due This Matter: \$ 116.33

Total This Invoice \$ 16,021.64

09/19/18

City of Rocky Mount

For Professional Services Rendered Through August 31, 2018

Attorney Time**Personnel Issues**

Harrison, Cecil W.	0.20 hrs @	437.75 per hour	87.55
Rose, Richard J.	17.40 hrs @	140.00 per hour	2,436.00
Rowe, Steven A.	35.20 hrs @	140.00 per hour	4,928.00

SOB License, American Entertainers

Ellis, James Nicholas	0.40 hrs @	140.00 per hour	56.00
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Sidney Lewis, Jr., Claim

Glowacki Jr. Robert (Rob) J.	1.20 hrs @	140.00 per hour	168.00
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Lloyd Turner EEOC Claim

Rowe, Steven A.	3.70 hrs @	140.00 per hour	518.00
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Catherine O'Conney & Johnnie O'Conney vs. City of Rocky Mount

Ellis, James Nicholas	12.40 hrs @	140.00 per hour	1,736.00
Rose, Richard J.	2.40 hrs @	140.00 per hour	336.00
Castellino, Dylan J.	20.00 hrs @	140.00 per hour	2,800.00
Brantley, Christy S.	6.00 hrs @	90.00 per hour	540.00

Nancy Farmer Claim

St.Cyr, Jesse A.	0.30 hrs @	318.77 per hour	95.63
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Cool Geeks Lease Termination

Rose, Richard J.	0.70 hrs @	140.00 per hour	98.00
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09/19/18

030163.00006000
Invoice # 1174305

City of Rocky Mount
Re: Claims & Accident Reports (Finance)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/09/18	RJR	Review Renelda Sharpe-Cherry claim, t/c Mike Baughn.	0.5	\$ 70.00
08/16/18	RJR	Review Gerald Joyner claim, c/w Mike Baughn, response emails t/f Amy Staton.	0.8	112.00
		Total Hours		1.30
		Total Fees		\$ 182.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>13.33</u>
Total Disbursements		\$ 13.33

Amount Due This Matter:

\$ 195.33

09/19/18

City of Rocky Mount
 Re: Prepare For and Attend City Council Meetings (City Manager)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/08/18	RJR	Attn to issues raised by Pam Casey re execution of stadium by Kelvin Yarrell, attn to insurance requirements in memo, but not in license agreement.	1.0	\$ 140.00
08/10/18	RJR	Review COW and Council meeting agendas, review minutes.	0.6	84.00
08/13/18	RJR	Prepare for and attend COW, closed session, regular meeting, 2nd closed session, research questions raised by Chris Beschler re lawsuit against Wilson re parking trucks in residential areas, voicemail's t/f Wilson city attorney Jim Cauley, review Wilson City Code re truck parking, review Wilson zoning ordinance re same, email Chris Beschler.	6.5	910.00
08/24/18	RJR	Review agenda for City Council meeting and COW, meeting preparation..	0.6	84.00
08/27/18	RJR	Prepare for and attend City Council meeting and parking presentation, c/w Lindell John Kay, c/w Richard Joyner after meeting.	2.5	350.00
		Total Hours		11.20
		Total Fees		\$ 1,568.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>114.80</u>
Total Disbursements		\$ 114.80

09/19/18

Amount Due This Matter:

\$ 1,682.80

09/19/18

Invoice # 1174305

City of Rocky Mount

Re: Housing Code Enforcement Questions (Public Works & Water Resources)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/03/18	DJC	Evaluating the provisions of H.B. 573, as ratified, with respect to the authority, mechanics, and process whereby municipalities may petition the superior court to appoint a receiver to rehabilitation, demolish, or sell vacant buildings and dwellings.	4.2	\$ 588.00
08/10/18	DJC	Meeting with Kelly Cook re: advice on the municipal authority conferred by Section 11-17(h) of the City of Rocky Mount Code of Ordinances; anticipated legal issues pertaining to the collection of outstanding civil penalties in Chapter 11 minimum housing cases; and potential liability exposure to the Community Code Enforcement Division.	1.0	140.00
08/14/18	RJR	T/c Tom Rodgers, attn to questions re process of housing code enforcement, o/m with Dylan Castellino re same.	1.6	224.00
08/14/18	DJC	Analyzing statutory language set forth in Section 11-17(h) of the City of Rocky Mount Code of Ordinances with respect to municipal authority to impose civil penalties as enforcement mechanism in Chapter 11 minimum housing cases; evaluating legal and practical considerations involved in the initiation of proceedings to collect outstanding civil penalties against owners of properties under code; assessing liability exposure of the Community Code Enforcement Division and defenses based on governmental immunity.	0.4	56.00
08/22/18	DJC	Evaluating authority of non-lawyer representative to file action to collect civil penalties in Chapter 11 Minimum Housing Code enforcement cases; governmental and public official immunity available for the City and its housing code officials.	1.5	210.00

POYNER SPRUILL LLP

Page 8

030163.00443000

Invoice # 1174305

09/19/18

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/29/18	DJC	Evaluating potential limitations on recovery of civil penalties for Minimum Housing Code violations based on the statute of limitations, lack of statutory authority, and Excessive Fines Clause; the mechanics of recovery through the superior court and district court divisions and the Setoff Debt Collection Act.	1.5	210.00
Total Hours				10.20
Total Fees				\$ 1,428.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	104.55
Total Disbursements		\$ 104.55

Amount Due This Matter:

\$ 1,532.55

09/19/18

030163.00911000
Invoice # 1174305

City of Rocky Mount
Re: Public Records Issues (City Manager)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/15/18	RJR	2 t/c with Tameka K-Norman re public records request from WITN seeking name of 2 month old child allegedly murdered by father.	2.0	\$ 280.00
		Total Hours		2.00
		Total Fees		\$ 280.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>20.50</u>
Total Disbursements		\$ 20.50

Amount Due This Matter:

\$ 300.50

09/19/18

City of Rocky Mount
 Re: Open Meeting Questions (City Council)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/06/18	RJR	Attn to email from Pam Casey re notice for City Council dinner in Asheville, review statute, response email to P. Casey.	0.8	\$ 112.00
08/14/18	RJR	T/c Tom Rodgers, research question re meeting between 3 Councilmembers and mayor as a violation open meeting law .	1.0	140.00
		Total Hours		1.80
		Total Fees		\$ 252.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	18.45
	Total Disbursements	\$ 18.45

Amount Due This Matter:

 \$ 270.45

09/19/18

Invoice # 1174305

City of Rocky Mount
Re: Ford's Colony Subdivision Issues (City Manager)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/23/18	RJR	Attn to emails from Brad Kerr and representative of Halle Group w/r/t conveyance of streets to in Belmont to City.	1.3	\$ 182.00
		Total Hours		1.30
		Total Fees		\$ 182.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>13.33</u>
Total Disbursements		\$ 13.33

Amount Due This Matter:

\$ 195.33

09/19/18

030163.01875000
Invoice # 1174305

City of Rocky Mount
Re: Down East Home Consortium (City Manager)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/18/18	RJR	Review draft agreement, attn to changes.	2.5	\$ 350.00
		Total Hours		2.50
		Total Fees		\$ 350.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>25.63</u>
Total Disbursements		\$ 25.63

Amount Due This Matter:

\$ 375.63

09/19/18

City of Rocky Mount
Re: Rocky Mount Event Center (City Manager)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/02/18	RJR	Work on Brownfields Agreement, email to Brad Kerr and Chris Beschler re agreement.	4.0	\$ 560.00
		Total Hours		4.00
		Total Fees		\$ 560.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>41.00</u>
Total Disbursements		\$ 41.00

Amount Due This Matter:

\$ 601.00

09/19/18

City of Rocky Mount
Re: Windstone Subdivision (Engineering)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/08/18	RJR	Attn to changes in cost estimates for repair work to subdivision received from Brad Kerr.	0.8	\$ 112.00
08/13/18	RJR	Review Windstone agreement re questions raised by Tom Rodgers w/r/t payments to be made by CRM.	0.8	112.00
		Total Hours		1.60
		Total Fees		\$ 224.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>16.40</u>
Total Disbursements		\$ 16.40

Amount Due This Matter:

\$ 240.40

09/19/18

City of Rocky Mount
Re: Employee Subpoenas (Police Department)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/02/18	RJR	Attn to subpoena issued for Mike Baughn, email t/f Mike Baughn.	1.0	\$ 140.00
08/14/18	DJC	Telephone conference with Mike Baughn re: facts and circumstances surrounding Defendant's Second-Degree Trespass and preparation for testimony at criminal proceeding in Nash County District Court pursuant to Subpoena issued by district attorney.	0.3	42.00
08/22/18	DJC	Representation of City of Rocky Mount with respect to the Subpoena issued to Mike Baughn in Nash County District Court.	1.0	140.00
08/28/18	RJR	Attn to questions from Mike Varnell re incident report subpoenas, review public records law, attn to Phillips v. Toyota subpoena for personnel records received by Tameka K-Norman, t/c Nick Ellis.	1.2	168.00
		Total Hours		3.50
		Total Fees		\$ 490.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>35.87</u>
Total Disbursements		\$ 35.87

Amount Due This Matter:

 \$ 525.87

09/19/18

030163.02100000
Invoice # 1174305

09/19/18

030163.02124000
Invoice # 1174305

City of Rocky Mount
Re: Drainage Improvement Agreements (City Manager)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/05/18	CSD	Evaluate question raised by Jonathan Boone re. indemnities; Conference with Jep Rose re. same; Revise Easement and Cost Sharing Agreement; Email revisions to Jonathan Boone.	0.6	\$ 84.00
		Total Hours		0.60
		Total Fees		\$ 84.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>6.15</u>
Total Disbursements		\$ 6.15

Amount Due This Matter:

\$ 90.15

09/19/18

City of Rocky Mount
Re: JAG Grant Application (Police Department)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/16/18	RJR	Attn to certification for JAG grant, review sections of title 8, U.S. Code related to aliens.	1.6	\$ 224.00
		Total Hours		1.60
		Total Fees		\$ 224.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>16.40</u>
Total Disbursements		\$ 16.40

Amount Due This Matter:

\$ 240.40

09/19/18

City of Rocky Mount
 Re: Vineyard Court Pool (Planning & Development)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/06/18	DJC	Communication with JoSeth Bocook and opposing counsel re: proposed modifications to the Consent Judgment to provide Defendants' an opportunity for abatement and the scope of such abatement prior to action by the City.	0.9	\$ 126.00
08/10/18	RJR	C/w Dylan Castellino, work on consent order re removal of pool.	1.2	168.00
08/10/18	DJC	Substantive revisions to Consent Judgment to include time period for Defendants' abatement, clarify scope of abatement, and provide for attachment of lien in the case of the City's abatement.	1.5	210.00
08/10/18	DJC	E-mail to opposing counsel re: revised Consent Judgment and Legal Blackline for consideration and review.	0.1	14.00
08/10/18	DJC	Analyzing North Carolina appellate case law and relevant provisions of the North Carolina General Statutes and the City of Rocky Mount Code of Ordinances to provide legal support for the scope of abatement contemplated in proposed Consent Judgment.	0.5	70.00
08/21/18	DJC	Telephone conference with Kelly Cook re: assessment of Defendant's abatement and appropriate steps to remedy resulting nuisance; Telephone conference with JoSeth Bocook re: consideration of filing Notice of Voluntary Dismissal with respect to the violations of the Land Development Code and proceeding under Chapter 10 of the City of Rocky Mount Code of Ordinances.	1.0	140.00
08/23/18	RJR	Meeting with Dylan Castellino, attn to enforcement issues caused by defendant's partial removal of pool.	1.8	252.00

POYNER SPRUILL LLP

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030163.02132000

Invoice # 1174305

09/19/18

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/23/18	DJC	Consideration of strategy to address nuisance and abatement issues within current action to avoid Voluntary Dismissal; developing arguments re: incomplete abatement based on definitions and provisions within the Land Development Code.	0.3	42.00
08/24/18	DJC	Communication with opposing counsel re: additional abatement necessary to resolve nuisance violations, the removal of remaining pool fixtures from the property, and preparation of estimate from excavation contractor.	0.3	42.00
Total Hours				7.60
Total Fees				\$ 1,064.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	77.90
Total Disbursements		\$ 77.90

Amount Due This Matter:

\$ 1,141.90

09/19/18

City of Rocky Mount
Re: Event Center Parking (Engineering)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/07/18	RJR	Voice mails t/f Mark Lawrence general counsel for Edgecombe Community College, attn to email from Tom Rodgers, t/c Rochelle S-Toney.	1.8	\$ 252.00
		Total Hours		1.80
		Total Fees		\$ 252.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>18.45</u>
Total Disbursements		\$ 18.45

Amount Due This Matter:

\$ 270.45

09/19/18

City of Rocky Mount
Re: Monk to Mill Project (Engineering)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/09/18	RJR	Second look at exchange agreement and draft option w/r/t additional changes, attn to email from Brad Kerr.	1.2	\$ 168.00
		Total Hours		1.20
		Total Fees		\$ 168.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>12.30</u>
Total Disbursements		\$ 12.30

Amount Due This Matter:

\$ 180.30

09/19/18

City of Rocky Mount
Re: Douglas Entertainment & Business District (City Manager)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/16/18	RJR	T/c Rochelle S-Toney, attn to nondisclosure agreement.	0.8	\$ 112.00
08/27/18	RJR	Attn to requested changes in NDA, emails t/f Rochelle S-Toney..	0.6	84.00
		Total Hours		1.40
		Total Fees		\$ 196.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>14.35</u>
Total Disbursements		\$ 14.35

Amount Due This Matter:

\$ 210.35

09/19/18

City of Rocky Mount
Re: Community Center Releases (Parks & Recreation)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/02/18	RJR	Finalize release agreement, email to Kelvin Yarrell and Joel Dunn.	1.2	\$ 168.00
		Total Hours		1.20
		Total Fees		\$ 168.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	12.30
		<hr/>
Total Disbursements		\$ 12.30

Amount Due This Matter:

\$ 180.30

09/19/18

City of Rocky Mount
Re: Chosen Generation Childcare Center Claim (Finance)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/09/18	RJR	Review information forwarded by Mike Baughn electrical damage at Chosen Generation Day Care, attn to letter from attorney Harry Lorello of Goldsboro, t/c Mike Baughn.	1.0	\$ 140.00
		Total Hours		1.00
		Total Fees		\$ 140.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>10.25</u>
Total Disbursements		\$ 10.25

Amount Due This Matter:

\$ 150.25

09/19/18

City of Rocky Mount
 Re: Event Center Alcohol Sales (City Manager)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/10/18	RJR	T/c Bruce Rector, general counsel for Sports Facilities Management, attn to permit for alcohol sales, c/w Deborah Sperati.	1.2	\$ 168.00
08/23/18	RJR	Attn to alcohol permit requirement, o/m Sam Johnson, t/c Deborah Sperati issues with Bruce Rector request.	0.8	112.00
08/23/18	DES	Telephone conference with Bruce Rector regarding goals for serving and selling alcohol at event center events, obstacles to licensing and their request for framework of options and obstacles to obtaining various types of retail sales permits (on-premises malt beverages, on-premises unfortified wine, mixed beverages).	0.5	70.00
08/28/18	DES	Telephone call from Bruce Rector providing additional information on goals and timeframe for retail sales licensing. Research and analysis of options for beer and wine licensing for convention center in scenario where neither property owner or management company want to be the licensee, and draft comprehensive memorandum to clients providing framework permit types, corporate applicant requirements and nuances, and possible obstacles to submitting an application from an LLC created solely for the purpose of obtaining the license. Telephone call to Tami Clifton at NC ABC regarding same. Telephone conference with Bruce Rector regarding same.	2.6	364.00
Total Hours				5.10
Total Fees				\$ 714.00

Expense Advances

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030163.02190000

Invoice # 1174305

09/19/18

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>52.28</u>
Total Disbursements		\$ 52.28

Amount Due This Matter:

\$ 766.28

09/19/18

City of Rocky Mount
 Re: Photo Cell Claim (Energy Resources)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/14/18	RJR	Attn to email from Rich Worsinger, review string of emails, attn to City's claim against Eye Lighting International.	1.4	\$ 196.00
08/16/18	RJR	Prepare for and attended meeting at City Hall with Rich Worsinger and Darryl Strother re street light photocell claim..	1.5	210.00
		Total Hours		2.90
		Total Fees		\$ 406.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	29.73
	Total Disbursements	\$ 29.73

Amount Due This Matter:

 \$ 435.73

09/19/18

City of Rocky Mount
Re: Personnel Ordinance (City Manager)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/16/18	RJR	T/c Rochelle S-Toney, attn to requested amendments to personnel ordinance..	1.8	\$ 252.00
		Total Hours		1.80
		Total Fees		\$ 252.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	18.45
		<hr/>
Total Disbursements		\$ 18.45

Amount Due This Matter:

\$ 270.45

09/19/18

City of Rocky Mount
 Re: Event Center Pour Rights (City Manager)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/29/18	RJR	T/c Natasha H-Clayton re pour agreement, review agreement, attn rights at Event Center.	2.5	\$ 350.00
08/30/18	RJR	T/c Natasha H-Clayton, analysis of agreement for Coke to be served at sports complex and sunset park and affect on City's ability to grant Pepsi pour rights at event center.	2.5	350.00
		Total Hours		5.00
		Total Fees		\$ 700.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	51.25
	Total Disbursements	\$ 51.25

Amount Due This Matter:

 \$ 751.25

09/19/18

City of Rocky Mount
Re: 102 Charity Court (Community & Business Development)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/29/18	RJR	Attn to issues raised by Kevin Harris re refusal of Judith Graves to sign document re credit provided to her for purchase of 102 Charity Court from RMECDC, t/ c Kevin Harris.	1.0	\$ 140.00
08/30/18	RJR	Review information forward by Kevin Harris re Judith Graves and refusal to sign agreement re funds supplied at closing for 102 Charity Court, t/c K. Harris.	1.2	168.00
		Total Hours		2.20
		Total Fees		\$ 308.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>22.55</u>
Total Disbursements		\$ 22.55

Amount Due This Matter:

\$ 330.55

09/19/18

City of Rocky Mount
 Re: Community Gardens (Community & Business Development)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/29/18	RJR	C/w Richard Joyner re community gardens, review deed for property forwarded by Kevin Harris, attn to deed of gift and establishment of community gardens..	1.8	\$ 252.00
08/30/18	RJR	Attn to community garden questions raised by Richard Joyner, attn to Powell Property deed forwarded by Kevin Harris.	1.8	252.00
		Total Hours		3.60
		Total Fees		\$ 504.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>36.90</u>
Total Disbursements		\$ 36.90

Amount Due This Matter:

 \$ 540.90

09/19/18

Invoice # 1174305

City of Rocky Mount
Re: Reservoir Building Encroachment (Public Works & Water Resources)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/31/18	RJR	Attn to emails from Mike Baughn, attn to actions to remove building	2.0	\$ 280.00
		Total Hours		2.00
		Total Fees		\$ 280.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>20.50</u>
Total Disbursements		\$ 20.50

Amount Due This Matter:

\$ 300.50

09/19/18

City of Rocky Mount
Re: Economy Inn Deaths (Energy Resources)

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Fees</u>
08/27/18	RJR	Attn to questions from Mike Varnell and Tameka Norman re deaths at Economy Inn, o/m Nick Ellis re potential liability, 2 t/c Rich Worsinger.	2.5	\$ 350.00
		Total Hours		2.50
		Total Fees		\$ 350.00

Expense Advances

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/31/18	Administrative Expenses	<u>25.63</u>
Total Disbursements		\$ 25.63

Amount Due This Matter: \$ 375.63

Total This Invoice \$ 12,155.25

09/19/18

City of Rocky Mount

For Professional Services Rendered Through August 31, 2018

Attorney Time**Claims & Accident Reports**

Rose, Richard J.	1.30 hrs @	140.00 per hour	182.00
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Prepare For and Attend City Council Meetings

Rose, Richard J.	11.20 hrs @	140.00 per hour	1,568.00
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Housing Code Enforcement Questions

Rose, Richard J.	1.60 hrs @	140.00 per hour	224.00
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Castellino, Dylan J.	8.60 hrs @	140.00 per hour	1,204.00
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Public Records Issues

Rose, Richard J.	2.00 hrs @	140.00 per hour	280.00
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Open Meeting Questions

Rose, Richard J.	1.80 hrs @	140.00 per hour	252.00
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Ford's Colony Subdivision Issues

Rose, Richard J.	1.30 hrs @	140.00 per hour	182.00
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Down East Home Consortium

Rose, Richard J.	2.50 hrs @	140.00 per hour	350.00
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Rocky Mount Event Center

Rose, Richard J.	4.00 hrs @	140.00 per hour	560.00
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Windstone Subdivision

Rose, Richard J.	1.60 hrs @	140.00 per hour	224.00
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Employee Subpoenas

Rose, Richard J.	2.20 hrs @	140.00 per hour	308.00
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Castellino, Dylan J.	1.30 hrs @	140.00 per hour	182.00
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Drainage Improvement Agreements

Dwight Christopher S.	0.60 hrs @	140.00 per hour	84.00
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JAG Grant Application

Rose, Richard J.	1.60 hrs @	140.00 per hour	224.00
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Vineyard Court Pool

Rose, Richard J.	3.00 hrs @	140.00 per hour	420.00
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09/19/18

City of Rocky Mount

For Professional Services Rendered Through August 31, 2018

Attorney Time

Castellino, Dylan J.	4.60 hrs @	140.00 per hour	644.00
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Event Center Parking

Rose, Richard J.	1.80 hrs @	140.00 per hour	252.00
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Monk to Mill Project

Rose, Richard J.	1.20 hrs @	140.00 per hour	168.00
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Douglas Entertainment & Business District

Rose, Richard J.	1.40 hrs @	140.00 per hour	196.00
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Community Center Releases

Rose, Richard J.	1.20 hrs @	140.00 per hour	168.00
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Chosen Generation Childcare Center Claim

Rose, Richard J.	1.00 hrs @	140.00 per hour	140.00
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Event Center Alcohol Sales

Rose, Richard J.	2.00 hrs @	140.00 per hour	280.00
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Sperati, Deborah E.	3.10 hrs @	140.00 per hour	434.00
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Photo Cell Claim

Rose, Richard J.	2.90 hrs @	140.00 per hour	406.00
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Personnel Ordinance

Rose, Richard J.	1.80 hrs @	140.00 per hour	252.00
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Event Center Pour Rights

Rose, Richard J.	5.00 hrs @	140.00 per hour	700.00
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102 Charity Court

Rose, Richard J.	2.20 hrs @	140.00 per hour	308.00
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Community Gardens

Rose, Richard J.	3.60 hrs @	140.00 per hour	504.00
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Reservoir Building Encroachment

Rose, Richard J.	2.00 hrs @	140.00 per hour	280.00
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Economy Inn Deaths

Rose, Richard J.	2.50 hrs @	140.00 per hour	350.00
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From: Brad Kerr
Date: October 09, 2018 6:53:25 PM (-04)
To: Rochelle Small-Toney;Chris Beschler
Cc: Natasha Hampton-Clayton
Subject: **Re: Preparation of Lots owned. Edgecombe Community College**

Attachments:

Rochelle

The improvements to the Marigold St and Tarboro St lots was outlined in the 8/27 RMEC Parking and Traffic Control Plan, which was approved by Council on 8/27.

As noted to Council during the presentation, the City had pricing for the improvements and in order to make the October 25 opening would need to start work as soon as possible. It was also noted that the City was prepared to move forward as soon as it had authorization from ECC to make the improvements on their parcels

An initial draft agreement was prepared by Jep in June with the concept that it may be used as a model for future revenue sharing agreements with private property owners interested in RMEC parking.

Based on the decision that there would be no charge for off-site RMEC parking, a draft of the agreement deleting a revenue sharing clause was sent to ECC for review on 8/30 along with the driveway permit applications and map of proposed improvements. ECC provided a revised draft based on the guidance they received from their board and a final version was negotiated between ECC and the City based on the understanding that this agreement was addressing only current parking needs for the RMEC and ECC and future amendments would be made as conditions evolved.

From: Rochelle Small-Toney
Sent: Tuesday, October 9, 2018 9:21 AM
To: Brad Kerr; Chris Beschler
Cc: Natasha Hampton-Clayton
Subject: Preparation of Lots owned. Edgecombe Community College

Brad and Chris,

I have not been able to reconcile in my mind exactly how these improvements were made without a signed agreement between the city and the college. Under what authority or direction did the improvements take place? In other words, who approved the improvements without an agreement?

Also, I would like to know who gave direction to the attorney about the elements of the agreement. I tables the agreement because it was not sufficient enough in accomplishing what was needed to insure that the agreement could be terminated by either party with sufficient notification.

Please provide a written response to this email today.

Best regards,

Rochelle D. Small-Toney
City Manager
City of Rocky Mount
POB 1180
Rocky Mount, North Carolina 27804
TEL 252-972-1325
FAC 252-972-1173
rockymountnc.gov